



TENTATIVE AGENDA

ROBINS CITY COUNCIL

Monday, October 7th, 2024

7:00 p.m. – Robins City Hall

(ONE OR MORE MEMBERS OF THE COUNCIL MAY BE ATTENDING VIA ELECTRONIC DEVICE)

AGENDA:

1. Call the Meeting to Order
2. Pledge of Allegiance to the Flag
3. Roll Call
4. Approval of the Agenda
5. Mayor's Report
6. Council Reports
7. Engineer's Report
8. Citizen Comments – Agenda Items (limited to 3 minutes each)
9. Citizen Comments – Non-Agenda Items (limited to 3 minutes each)

10. CONSENT AGENDA

- a. Motion to Approve the Minutes of the September 23rd Meeting
- b. Motion to Approve the List of Bills Submitted for Payment 10-07-2024

11. NEW BUSINESS

- a. Resolution No. 1024-1 Approving Accessory Building at 3331 Windhaven Dr.
- b. Resolution No. 1024-2 Accepting the SE Trunk Sewer Improvements from S. Mentzer to Dry Creek

12. MOTION TO ADJOURN MEETING

To: City of Robins (Mayor and Council)

Date: September 30, 2024

From: Kelli Scott, P.E.

CC:

RE: City Engineer's Report

CITY PROJECTS

Southeast Quadrant Sanitary Trunk Sewer (Camelot Pl)

Project is complete, release of retainage shall be done October 9th.

Regional Retention Basin

No update.

West Main St Trail and Road Reconstruction

No Update

The total project cost for the roadway is estimated to be \$4,600,000. Robins has been awarded \$1,587,000 in FY 27 and \$1,863,000 in FY 28 for the road for a total of \$3,450,000 in federal aid.

Robins has been awarded \$860,000 in funds for the trail for FY24. The trail portion of the project is estimated to be \$1,075,000.

West Main St Overlay

Terracon will be providing us a schedule to complete the approved pavement cores.

DEVELOPMENTS

Robins Landing Phase I

The developer has final graded and seeded Robins Road and has requested reimbursement for the water main upsizing. Once we have accepted the project, we can then make the recommendation for reimbursement. A letter to recommend acceptance will be presented to the City Council when the time comes.

Paving of Hampton Rd (entrance off Robins Road) and several interior streets will be occurring soon, but no schedule has been provided by the developer.

Final Platting of the 1st phase may occur in November.

Hindu Temple

No Update.

MISCELLANEOUS

Booster Station

No Update.

We followed up with the City of CR to see if additional adjustments can be made to reduce the pump run times and pressures, while maintaining a satisfactory level of service. We have not heard back.

Tower Terrace Road

No Update.

The group met to discuss the recent funding applications and the lack of success in obtaining the grants. Other funding options are being investigated.

MPDG RURAL application was submitted in early May requesting \$38.1M

RAISE grant application was submitted in February requesting \$25M.

The total project cost is estimated to be \$47.6M, with Robins' estimated obligation for the project to be \$8,585,842. If all grants are awarded, Robins' estimated contribution is \$287,267.

Indian Creek and Dry Run Creek Sanitary Sewer

We met internally to discuss the changes Marion has requested on the 28E and sent a follow up email. Snyder and Associates, Inc. sent an email to Marion with our comments and have yet to hear back.

There has been no updates on the Change Order requested last month.

Marion has requested a Change Order for \$190,000 (Robins portion ~ \$38,000) for additional fill material for the construction of an access road to one of the property owners. The material shortfall is due to the additional rock excavation reducing the amount of fill material available for the project.

Segment 11 is currently bid 1-30-24 and has a project completion date of June 1, 2025. Segment 11 total estimated costs are \$6.7M, of which Robins' portion is \$2,140,547 based on the current 28E.

As of September 29th, Segment 7 was reported as 37% complete with an expected completion date of September 15, 2024. Robins portion is \$2,995,608 for Segment 7.

Transportation Technical Advisory Committee (TTAC)

We are working on updating the projects for the 2050 Long Range Transportation Plan. Any project the City is considering to be constructed between now and 2050 must be included in this plan to be eligible for MPO funding.

REDI

No update.

28-E Agreements

We have discussed internally the lack of forward progress and transparency provided by CR Water. As such, we have prepared a written request for information to them and are waiting for a response. We anticipate the next meeting will be postponed.

The next meeting with CR is scheduled for October 8th.



Minutes of the September 23, 2024 City Council Meeting

The regular meeting of the Robins City Council was called to order at 5:30p.m. on Monday, September 23, 2024 at Robins City Hall, 265 S. 2nd St. by Mayor Chuck Hinz. Following the Pledge of Allegiance, roll call was taken with the following members present: Councilor Leigh Cook, Councilor Mike Foley, Councilor Dave Franzman, Councilor Cary Smith. Absent was Councilor JD Smith. Also present were City Clerk Lisa Goodin, City Attorney Holly Corkery, Planning & Zoning Administrator Dean Helander, Fire Chief Keith Feldkamp, Police Chief Andy Humphrey and Public Works Superintendent/Building Official Mike Kortenkamp.

Franzman moved to approve the agenda, Cook seconded and all voted aye.

CONSENT AGENDA:

Franzman moved to approve the Consent Agenda, which contained the Minutes of the September 9 City Council meeting and the List of Bills Submitted. Cook seconded and all voted aye.

NEW BUSINESS:

- a. **Resolution 0924-6** Approving the purchase of additional security cameras for the Robins Fire Department Building. Mayor Hinz noted the additional cameras were proposed in order to provide complete security camera coverage of the west side of the Public Safety Building. Foley added that the building contains millions of dollars' worth of equipment and should be properly monitored. Cook motioned to approve the resolution, Foley seconded. Roll call votes were as follows: Franzman – aye, Cook – aye, C. Smith – aye, Foley – aye.
- b. **Resolution 0924-7** Approving proposal by Terracon for Core Sampling on W. Main St. and N. Center Point Rd. Mayor Hinz noted these core samples were a necessary first step in the re-surfacing of these two roads as they will provide information about the road surface condition and material currently in place. Franzman moved to approve the resolution, Cook seconded. Roll call votes were as follows: Cook – aye, C. Smith – aye, Foley – aye, Franzman – aye.
- c. **Motion to approve Robins Solid Waste Request for Proposal (RFP)** – Mayor Hinz commented that it has been over a decade since proposals were last sought for the City's solid waste contract, and that the new contract would in no way conflict with the 1-year contract currently in place with Rudd Sanitation. Planning & Zoning Administrator Helander commented that the RFP requests proposals for the collection of plastic grades 1 through 7 and some contractors may be limited in their collection depending on what the landfill and recycling outlets are currently accepting. Franzzman noted that contractors are not limited to the use of the Cedar Rapids – Linn County Solid Waste agency landfill and may have access to additional outlets for recycling. C. Smith moved to approve the RFP, Foley seconded. All votes were aye.
- e. **Adjournment** - Franzman moved to adjourn at 5:45 p.m., Cook seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk/Treasurer

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
001-050-2123	ACCOUNTS PAYABLES IPERS	IPERS			
	050 ACCOUNTS PAYABLES TOTAL		-----		
001-110-6331	POLICE WEX BANK	2017 FORD EXPLORER GASOLINE	485.18	32168	10/07/24
001-110-6331	WEX BANK	GASOLINE			
001-110-6332	LINN COUNTY SHERIFFS OFFICE	PAST DUE-VEHICLE REPAIR & MAIN	441.14	32154	10/07/24
001-110-6371	ALLIANT ENERGY	PD ELECTRICITY	323.69	32134	10/07/24
001-110-6371	MID-AMERICAN ENERGY	PD NATURAL GAS	29.96	32159	10/07/24
001-110-6373	USA COMMUNICATIONS	PD PHONES	4.16	32166	10/07/24
001-110-6408	ACCEL GROUP	WORKERS COMP AUDIT 2024	793.68	32132	10/07/24
001-110-6504	POINT COMPUTER SERVICES	PD SERVER UPGRADE	1,523.39	32161	10/07/24
	110 POLICE TOTAL		-----		
			3,601.20		
001-150-6210	FIRE IOWA FIREFIGHTERS ASSOCIATION	DEPT IFA MEMBERSHIP (19)	399.00	32150	10/07/24
001-150-6310	MARION JANITORIAL SUPPLY	FD C-FOLD TOWEL DISPENSER	39.31	32155	10/07/24
001-150-6310	MENARDS	CHROME PAPER HOLDER	19.96	32157	10/07/24
001-150-6310	MIDWEST BREATHING AIR LLC	BREATHING AIR COMPRESSOR MAINT	1,158.96	32160	10/07/24
001-150-6371	ALLIANT ENERGY	FD ELECTRICITY	323.69	32134	10/07/24
001-150-6371	MID-AMERICAN ENERGY	FD NATURAL GAS	29.96	32159	10/07/24
001-150-6373	USA COMMUNICATIONS	FD PHONES	2.07	32166	10/07/24
001-150-6408	ACCEL GROUP	WORKERS COMP AUDIT 2024	496.05	32132	10/07/24
001-150-6499	EASTERN IOWA FOOT SPECIALISTS	J. WEBBER INJURY	222.00	32141	10/07/24
	150 FIRE TOTAL		-----		
			2,691.00		
001-210-6763	STREETS SNYDER & ASSOCIATES	CAMBRIDGE HTS LOTS 35&40	1,041.40	32165	10/07/24
110-210-6320	ALLIANT ENERGY	STREET LIGHTS	1,627.74	32134	10/07/24
110-210-6331	EDGEWOOD OIL	OIL FOR STREET TRUCKS	621.50	32142	10/07/24
110-210-6331	WEX BANK	2022 F550 GASOLINE	365.62	32168	10/07/24
110-210-6371	ALLIANT ENERGY	STREETS SHOP ELECTRICITY	139.25	32134	10/07/24
110-210-6371	MID-AMERICAN ENERGY	SHOP-NATURAL GAS	19.46	32159	10/07/24
110-210-6373	USA COMMUNICATIONS	SHOP PHONE	25.34	32166	10/07/24
110-210-6408	ACCEL GROUP	WORKERS COMP AUDIT 2024	496.05	32132	10/07/24
110-210-6411	SNYDER & ASSOCIATES	TTAC MTGS,MAIN ST OVERLAY	1,360.00	32165	10/07/24
110-210-6417	DELANEY CONCRETE CONTRACTOR	910 OAK PARK CT STREET PATCH	3,878.00	32140	10/07/24
110-210-6489	IOWA PRISON INDUSTRIES	STREET SIGN BRACKETS	581.40	32152	10/07/24
	210 STREETS TOTAL		-----		
			10,155.76		
001-290-6490	SOLID WASTE/RECYCLING CR/LC SOLID WASTE AGENCY	DEER DISPOSAL	22.00	32139	10/07/24
	290 SOLID WASTE/RECYCLING TOTAL		-----		
			22.00		
001-410-6490	LIBRARY CEDAR RAPIDS PUBLIC LIBRARY	QUARTERLY BILLING- USER FEES	5,677.37	32137	10/07/24
001-410-6490	HIAWATHA PUBLIC LIBRARY	Q1 FY25 USER FEES	8,604.42	32148	10/07/24
001-410-6490	MARION PUBLIC LIBRARY	Q2 FY25 USER FEES	8,172.02	32156	10/07/24

CLAIMS REPORT
Vendor Checks: 10/07/2024-10/07/2024

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
		410 LIBRARY TOTAL	22,453.81		
001-430-6310	PARKS BSN SPORTS	PITCHING RUBBERS	237.77	32135	10/07/24
001-430-6310	JOHN DEERE CREDIT	BASEBALL HARDWARE	13.47	32153	10/07/24
001-430-6310	MARION JANITORIAL SUPPLY	PARKS WASTEBASKET	20.76	32155	10/07/24
001-430-6371	ALLIANT ENERGY	STP ELECTRICITY - WELL	285.71	32134	10/07/24
		430 PARKS TOTAL	557.71		
121-520-6420	ROBINS ECONOMIC DVMT ROBINS ECONOMIC	Q2 REDI SUPPORT	15,750.00	32162	10/07/24
		520 ROBINS ECONOMIC DVMT TOTAL	15,750.00		
001-540-6099	PLANNING & ZONING DEAN HELANDER	GAS STIPEND	110.82	32147	10/07/24
001-540-6373	HEARTLAND RELAY	MONTHLY PHONE SERVICE CONTRACT	250.00	32146	10/07/24
001-540-6710	WEX BANK	BLDG DEPT. VEHICLE GASOLINE	37.75	32168	10/07/24
		540 PLANNING & ZONING TOTAL	398.57		
001-610-6240	MAYOR/COUNCIL LEIGH COOK	QUARTERLY GAS STIPEND	30.00	32138	10/07/24
001-610-6240	FOLEY, MIKE	JULY-SEPT 2024 GAS STIPEND	30.00	32144	10/07/24
001-610-6240	DAVE FRANZMAN	JULY-SEPT 2024 GAS STIPEND	30.00	32145	10/07/24
001-610-6240	CHUCK HINZ	GAS STIPEND	60.00	32149	10/07/24
001-610-6240	SMITH CARY	JULY-SEPT 25 GAS STIPEND	30.00	32163	10/07/24
001-610-6240	JD SMITH	JULY-SEPT 25 GAS STIPEND	30.00	32164	10/07/24
		610 MAYOR/COUNCIL TOTAL	210.00		
001-620-6373	POLICY & ADMIN METRO STUDIOS	PAST DUE-WEB HOSTING/MAINTENAN	339.90	32158	10/07/24
001-620-6373	POINT COMPUTER SERVICES	UPDATE METRO STUDIO DNS RECRDS	175.00	32161	10/07/24
001-620-6373	USA COMMUNICATIONS	CITY HALL PHONES	52.43	32166	10/07/24
001-620-6406	SNYDER & ASSOCIATES	SOUTH PHASE CONSTRUCTION	8,087.44	32165	10/07/24
001-620-6407	SNYDER & ASSOCIATES	GENERAL ENGINEERING	4,648.20	32165	10/07/24
001-620-6408	ACCEL GROUP	WORKERS COMP AUDIT 2024	1,322.80	32132	10/07/24
001-620-6419	HEARTLAND RELAY	ALL DEPT PHONE SYSTEM UPGRADE	3,635.00	32146	10/07/24
001-620-6419	POINT COMPUTER SERVICES	RENEW DOMAIN & UPDATE DNS REC	110.00	32161	10/07/24
001-620-6506	EO JOHNSON BUSINESS TECHNOLOGY	6/26/24-9/25/24 COPIER CHARGES	281.89	32143	10/07/24
		620 POLICY & ADMIN TOTAL	18,652.66		
001-650-6310	CITY HALL WILBER MASONRY	REPLACE SOUTH CITY HALL WINDOW	3,028.09	32167	10/07/24
001-650-6371	ALLIANT ENERGY	CH ELECTRICITY	290.99	32134	10/07/24
001-650-6371	MID-AMERICAN ENERGY	CHURCH NATURAL GAS	39.56	32159	10/07/24
		650 CITY HALL TOTAL	3,358.64		

CLAIMS REPORT
Vendor Checks: 10/07/2024-10/07/2024

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
200-710-6833	DEBT SERVICE	2020-NEW-D/S-PRINCIPLE-SEWER			
200-710-6905	UMB BANK N A	2020-NEW-D/S-INTEREST-SEWER			
		710 DEBT SERVICE TOTAL	-----		
121-750-6425	CAPITAL PROJECTS - SEWER SNYDER & ASSOCIATES	SE TRUNK SANITARY SEWER	3,368.55	32165	10/07/24
		750 CAPITAL PROJECTS - SEWER TOTAL	-----		
			3,368.55		
600-810-6371	WATER	OAK ST LIFT STATION ELECTRICIT	21.11	32134	10/07/24
600-810-6490	ALLIANT ENERGY SNYDER & ASSOCIATES	CR28E DISCUSSIONS	692.10	32165	10/07/24
		810 WATER TOTAL	-----		
			713.21		
610-815-6350	SEWER	SEWER LOCATES	91.80	32151	10/07/24
610-815-6350	IOWA ONE CALL	SEWER MAINTENANCE	25.31	32153	10/07/24
610-815-6371	JOHN DEERE CREDIT	MAPLE STREET LIFT STATION ELEC	148.77	32134	10/07/24
610-815-6371	ALLIANT ENERGY	KERVIN CT LIFT STATION	47.28	32159	10/07/24
610-815-6408	MID-AMERICAN ENERGY	WORKERS COMP AUDIT 2024	198.42	32132	10/07/24
610-815-6499	ACCEL GROUP	9/1/24-9/30/24 O&M CHARGES	17,587.32	32136	10/07/24
610-815-6508	CEDAR RAPIDS MUNICIPAL UTIL US BANK	POST CARD STAMPS			
		815 SEWER TOTAL	-----		
			18,098.90		
		Accounts Payable Total	=====		
			100,032.01		
	Payroll Checks				
		001 GENERAL	37,323.24		
		110 ROAD USE	3,098.21		
		610 SEWER	2,481.07		
		Total Paid On: 10/01/24	-----		
			42,902.52		
		Total Payroll Paid	=====		
			42,902.52		
		Report Total	=====		
			142,934.53		

BUDGET REPORT
CALENDAR 10/2024, FISCAL 4/2025

PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	372,328.00	16,553.54	85,991.63	23.10	286,336.37
	FIRE TOTAL	223,355.00	28,616.14	72,948.89	32.66	150,406.11
	ANIMAL CONTROL TOTAL	1,500.00	.00	130.00	8.67	1,370.00
	POLICE TOTAL	.00	.00	.00	.00	.00
	FIRE TOTAL	.00	.00	.00	.00	.00
	PUBLIC SAFETY TOTAL	597,183.00	45,169.68	159,070.52	26.64	438,112.48
	STREETS TOTAL	86,931.00	2,587.80	15,571.61	17.91	71,359.39
	STREET LIGHTS TOTAL	.00	.00	.00	.00	.00
	TRAFFIC SAFETY TOTAL	.00	.00	.00	.00	.00
	SOLID WASTE/RECYCLING TOTAL	25,000.00	22.00	46.20	.18	24,953.80
	STREETS TOTAL	1,168,442.00	14,874.93	90,138.90	7.71	1,078,303.10
	SNOW REMOVAL TOTAL	17,193.00	225.30	1,724.13	10.03	15,468.87
	STREETS TOTAL	.00	.00	.00	.00	.00
	TOTAL	.00	.00	.00	.00	.00
	CAPITAL PROJECTS - SEWER TOTA	.00	.00	.00	.00	.00
	CAPITAL PROJECTS - STREET TOTA	.00	.00	.00	.00	.00
	PUBLIC WORKS TOTAL	1,297,566.00	17,710.03	107,480.84	8.28	1,190,085.16
	LIBRARY TOTAL	110,000.00	22,453.81	49,088.01	44.63	60,911.99
	PARKS TOTAL	97,064.00	3,333.31	20,531.04	21.15	76,532.96
	CEMETERY TOTAL	1,000.00	.00	.00	.00	1,000.00
	SPECIAL EVENTS TOTAL	2,300.00	.00	.00	.00	2,300.00
	PARKS TOTAL	.00	.00	.00	.00	.00
	RBI TOTAL	.00	.00	.00	.00	.00
	PARKS TOTAL	400,000.00	.00	.00	.00	400,000.00
	CULTURE & RECREATION TOTAL	610,364.00	25,787.12	69,619.05	11.41	540,744.95
	PLANNING & ZONING TOTAL	111,589.00	5,061.64	37,218.71	33.35	74,370.29
	ROBINS ECONOMIC DVMT TOTAL	68,000.00	15,750.00	31,500.00	46.32	36,500.00
	COMMUNITY & ECONOMIC DEV TOTA	179,589.00	20,811.64	68,718.71	38.26	110,870.29
	MAYOR/COUNCIL TOTAL	22,821.00	2,198.54	6,075.10	26.62	16,745.90
	POLICY & ADMIN TOTAL	399,719.00	23,876.52	143,687.14	35.95	256,031.86
	CITY HALL TOTAL	57,025.00	4,914.71	14,058.20	24.65	42,966.80
	MAYOR/COUNCIL TOTAL	.00	.00	.00	.00	.00
	POLICY & ADMIN TOTAL	.00	.00	.00	.00	.00
	CITY HALL TOTAL	.00	.00	.00	.00	.00
	GENERAL GOVERNMENT TOTAL	479,565.00	30,989.77	163,820.44	34.16	315,744.56
	DEBT SERVICE TOTAL	932,433.00	.00	250.00	.03	932,183.00

BUDGET REPORT
CALENDAR 10/2024, FISCAL 4/2025

PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	DEBT SERVICE TOTAL	932,433.00	.00	250.00	.03	932,183.00
	CAPITAL PROJECTS - SEWER TOTA	358,816.00	3,368.55	22,423.87	6.25	336,392.13
	CAPITAL PROJECTS - WATER TOTA	100,000.00	.00	.00	.00	100,000.00
	CAPITAL PROJECTS - SEWER TOTA	2,378,059.00	.00	1,499,771.15	63.07	878,287.85
	CAPITIAL PROJECTS TOTAL	2,836,875.00	3,368.55	1,522,195.02	53.66	1,314,679.98
	CAPITAL PROJECTS - WATER TOTA	.00	.00	.00	.00	.00
	WATER TOTAL	47,000.00	713.21	4,273.16	9.09	42,726.84
	SEWER TOTAL	492,833.00	22,558.18	187,601.18	38.07	305,231.82
	ENTERPRISE FUNDS TOTAL	539,833.00	23,271.39	191,874.34	35.54	347,958.66
	TRANSFERS TOTAL	.00	.00	.34	.00	.34-
	TRANSFER OUT TOTAL	.00	.00	.34	.00	.34-
	TOTAL EXPENSES	7,473,408.00	167,108.18	2,283,029.26	30.55	5,190,378.74

Prepared and Return to:
Lisa Goodin – City of Robins
265 S. 2nd St.
Robins, IA 52328
319-393-0588

RESOLUTION NO. 1024-1
A RESOLUTION APPROVING RESIDENTIAL ACCESSORY BUILDING
LOCATED AT 3331 WINDHAVEN LANE.

WHEREAS, James and Vicki have applied for a building permit to construct a 30' x 41'8" (1,230 s/f) accessory building on his property addressed as 3331 Windhaven Lane, and
WHEREAS, Chapter 165, Section 19.14g; "residential accessory building permit requirements" requires review of and approval of any accessory building over 800 square feet and/or over 20' mean-height by the Robins Planning and Zoning Commission.
WHEREAS, The Planning and Zoning Commission met on Wednesday September 25th, 2024 in the Robins City Hall, reviewed said request in terms of the standards of review a set forth in the Robins Zoning Ordinance.

NOW, THEREFORE BE IT RESOLVED BY THE ROBINS PLANNING AND ZONING COMMISSION THAT:

1. James and Vicki Thompson are allowed to construct a 30' x 41' 6" 1,230 s/f residential accessory building at 3331 Windhaven Lane, in Robins, Iowa.
2. Conditions
 - a. The building will not be constructed on any easement on the property
 - b. The building site will conform with all applicable property line setback requirements
 - c. The building will be sided the same color and type as the principal building (house)
 - d. The property owner is responsible to ensure the accessory building is in conformance with any restrictive covenants.

BE IT FINALLY RESOLVED BY THE PLANNING AND ZONING COMMISSION that it here-by recommends approval of said residential accessory building to the Robins City Council.

PASSED AND APPROVED THIS 7TH DAY OF October, 2024.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk/Treasurer

These Conditions are agreed to by:

James Thompson
3331 Windhaven Ln.
Cedar Rapids, IA 52411

RESOLUTION NO. 1024-2

RESOLUTION ACCEPTING THE SE TRUNK SEWER IMPROVEMENTS FROM S. MENTZER TO DRY CREEK

WHEREAS, the Engineer has confirmed the SE Trunk Sanitary Sewer Improvements from S. Mentzer to Dry Creek has been performed in substantial compliance with the terms of the contract, and showing the total cost thereof.

NOW THEREFORE IT IS HEREBY RESOLVED by the Robins City Council, City of Robins, Iowa, as follows:

SECTION 1. That it is hereby found and determined that the work of constructing the SE Trunk Sanitary Sewer Improvements from S. Mentzer to Dry Creek has been duly and fully completed by the contractor in accordance with the terms of the contract, and that the same is hereby accepted and approved.

SECTION 2. That it is hereby found and determined that the total cost of said Project is in the total amount of \$885,164.52.

SECTION 3. That the City Clerk is hereby authorized and directed to execute and deliver payment to the contractor in the amount of \$44,258.23. The contractor's maintenance bond is hereby approved.

SECTION 4. That all resolutions or parts of resolutions in conflict herewith be, and the same, are hereby repealed to the extent of the conflict.

PASSED AND APPROVED THIS 7th day of October 2024.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, City Clerk/Treasurer

August 21, 2024

City of Robins
265 South 2nd St
Robins, IA 52328

RE: SE TRUNK SANITARY SEWER IMPROVEMENTS FROM S. MENTZER TO DRY CREEK
PAY REQUEST No. 9 and CHANGE ORDER NO. 8

Dear Mayor and City Council,

Rathje Construction has completed all work on the SE Trunk Sanitary Sewer Improvements from S. Mentzer to Dry Creek project including punch list and change order items. We have conducted a final field review of all work on the project and find it to be acceptable and in general conformance with the contract documents.

Enclosed for your review and approval are Pay Request No. 9 and Change Order No.8 for work completed on the SE Trunk Sanitary Sewer Improvements from S. Mentzer to Dry Creek project. Change Order No. 8 reconciles the plan quantities' overages and underruns.

We are hereby recommending acceptance of the public improvements and approval of Pay Request No. 9, Change Order No. 8 in the amount of **\$13,345.12** to Rathje Construction. **If there are no claims on file 30 days following acceptance of the project, the retainage for the amount of \$44,258.23 shall be released following the 30 days.**

A maintenance bond has been provided for a period of two (2) years after acceptance of the project. The date of acceptance is hereby noted as September 9, 2024.

Please contact me with any questions you may have.

Respectfully,

SNYDER & ASSOCIATES, INC.



Kelli Scott, P.E.
Project Manager

Cc: Nate Byers, Rathje Construction
Mike Kortenkamp, City of Robins

Attached: Pay Request No. 9
Change Order No. 8