



TENTATIVE AGENDA

ROBINS CITY COUNCIL

Monday, August 19th, 2024

5:30 p.m. – Robins City Hall

(ONE OR MORE MEMBERS OF THE COUNCIL MAY BE ATTENDING VIA ELECTRONIC DEVICE)

AGENDA:

1. Call the Meeting to Order
2. Pledge of Allegiance to the Flag
3. Roll Call
4. Approval of the Agenda
5. Presentation by Eric Willis of Group Benefit Partners – City Health Insurance
- 6. CONSENT AGENDA**
 - a. Motion to Approve the Minutes of the July 1st and August 5th, 2024 Council Meetings.
- 7. OLD BUSINESS**
 - a. Motion to waive the operation of Iowa Code section 380.3 and place Ordinance No. 2401 on final passage for adoption.
 - b. Final consideration of Ordinance No. 2401, an Ordinance Amending Chapter 151 relating to Trees/Shrubs.
- 8. NEW BUSINESS**
 - a. Motion to Approve an Estimate received from Miene Septic Service in the amount of \$13,525.00 to perform Emergency Drainage/Shoulder Repair on North Center Point Road.
- 9. MOTION TO ADJOURN**

	Renewal
Carrier	Wellmark
Metallic Tier	Gold
Plan Name	EnhancedBlue 1500
Network	HMO
Deductible (Individual / Family)	\$1500 / \$3000
In Network Co-Insurance	20%
Out of Pocket Max (Indiv / Fam)	\$6500 / \$13,000
PCP Copay Non-PCP (Specialist) Copay	\$25 or \$40 \$60
Urgent Care Virtual Visits	\$40 \$61 Dr on Demand
Emergency Room	\$500
Rx Benefit	\$15-\$50-\$100 Specialty \$150-\$200-\$500
<i>Linn County, Region 6</i>	
Eff Date 6/1/2024 Total	\$7,524.61

Current Waiting Period: First of the month following 6 months.

Benefit election must occur within the waiting period determined by the city, open enrollment, or if there is a qualifying event (ex: loss of coverage, marriage, divorce, etc).

Benefit changes or new elections can only occur during open enrollment held April 20 - May 20 each year. Benefits renew on 6/1 of each year.

Ancillary Insurance Summary



Dental Insurance (Delta Dental)

Network	PPO	Premier
Deductible (Per Person / Family)	\$15	\$25
Check-Ups/Teeth Cleaning	100%	100%
Routine/Restorative Services	90%	80%
Posterior Composites	50%	50%
Root Canals	50%	50%
Gum and Bone Diseases	50%	50%
Annual Benefit Max	\$2,000	\$2,000
Corrective Ortho	Not Covered	

Plan Tier	EE Cost/ Mo
Employee	\$43.52
Employee + Spouse	\$88.74
Employee + Children	\$79.24
Employee + Family	\$133.76

Rates are effective through June 30, 2025

Vision Insurance (Delta Vision)

Exam (every 12 months)	Covered in Full after \$10 co-pay
Frames (every 12 months)	80% of Balance over \$130
Standard Single, Bifocal, Trifocal, & Lenticular Lenses (every 12 months)	Covered in Full after \$10 co-pay
Standard Progressives	Covered in Full after \$75 co-pay
Lens Options	Discounted up to 20% off retail
Contacts (every 12 months)	\$130 allowance
Lasik (one time)	85% of Retail Price or 95% of Promotional Price

Plan Tier	EE Cost/ Mo
Employee	\$5.74
Employee + Spouse	\$10.92
Employee + Children	\$12.32
Employee + Family	\$16.30

Rates are effective through June 30, 2025



Minutes of the July 1, 2024 City Council Meeting

The regular meeting of the Robins City Council was called to order at 7:00p.m. on Monday, July 1, 2024 at Robins City Hall, 265 S. 2nd St by Mayor Chuck Hinz. Following the Pledge of Allegiance, roll call was taken with the following members present: Councilor Leigh Cook, Councilor Mike Foley, Councilor Dave Franzman, Councilor Cary Smith and Councilor JD Smith. Also present were City Attorney Holly Corkery, Deputy City Clerk Lisa Goodin, Fire Chief Keith Feldkamp, Police Captain Gary Manhart and Public Works Superintendent/Building Official Mike Kortenkamp. Absent was City Clerk Lori Pickart.

Prior to the approval of the agenda, Attorney Holly Corkery recommended the removal of item 12b from the agenda as it was discussed in the Robins Personnel Policy. JD Smith moved to approve the agenda as amended, Franzman seconded and all voted aye.

COMMITTEE REPORTS:

MAYOR: Mayor Hinz noted that the 3rd Farmers Market of the year was well-attended and that City staff is busy with various summer projects.

PUBLIC SAFETY: Foley reported that Fire Department calls were down over past months, while Police Calls remained about average. He also noted that with the recent increase in holiday pay, the Police Department had full coverage for the upcoming July 4th holiday.

STREETS: C. Smith reported the City is procuring estimates to overlay West Main Street. Core sample of N. Center Point Rd are being taken to determine further steps in the potential future repair or replacement of that road surface. Smith further noted that Linn County REC is installing electrical delivery infrastructure to Robins Landing using a directional bore machine from Quass Rd, along West Main St and Robins Rd.

FINANCE: No report

PARKS: Franzman reported that park usage has increased with sports facility usage by baseball/softball and soccer teams. Franzman further noted that the City of Hiawatha is installing four Pickleball courts at Guthridge Park, which may impact Robins' planning of the park at Robins Landing.

PUBLIC WORKS: J. Smith reported that annual sewer inspections are nearly complete and that the SE Trunk Sanitary Sewer project is functioning as designed.

CITIZENS' COMMENTS – Non-Agenda Items:

Molly Donahue, 4408 Pepperwood Hill, Marion – Ms. Donahue spoke briefly about her candidacy for Linn County Supervisor.

Brooks McLaughlin, 3335 Wild Rose Rd – Ms McLaughlin spoke as the President as the Wildflower Neighborhood HOA President regarding the installation of a streetlight on the corner of Twinleaf Rd and Wild Rose Rd and the HOA request to connect this light to the City electrical service. Mayor Hinz stated that the matter would be addressed at a future City Council meeting.

AJ Becker, 3385 Heartleaf Rd – Mr. Becker also spoke in favor of this connection.

CONSENT AGENDA:

Foley noted that the List of Bills contained an error, showing the payment of an invoice twice. Chief Feldkamp noted that the payroll amount to B. Skaggs was also incorrect. J. Smith moved to approve the Consent Agenda as amended, which contained the List of Bills for 7-1-24 and the Minutes of the June 17th and June 24th meetings. Franzman seconded and all voted aye.

NEW BUSINESS:

Resolution No. 0724-3, Approving the Residential Accessory Building to be constructed at 3365 Singer Hill Ln. Cook moved to approve the resolution, with Foley seconding. All voted aye.

OLD BUSINESS:

Discussion of City Council Rules: Foley recommended the following changes to Council rules:

1. Allow citizen comments at all Council meetings. C. Smith voiced support of this change.
2. Allow Council members to add items to upcoming agenda via “future agenda items” section of Council meeting agendas
3. Standardize meeting times for all Council meetings.

Attorney Corkery recommends memorializing all changes to Council rules with a Resolution. Foley also requests amending contract with City Attorney to allow for multiple points of contact.

Discussion of Resolution No. 0724-2: Foley requested further information on City employee benefits.

Resolution No. 0724-2, Approving the “Opt-out Stipend in Lieu of Enrollment of City’s Health Insurance Program” and the “2025 Waiver of Insurance Form”. J. Smith moved to approve the Resolution noting the change of January 1, 2025 to July 1, 2024 in the first line of the document. Franzman seconded. Cook, Franzman, C. Smith and J. Smith all voted aye, while Foley voted no.

Discussion of payment for Robins’ Reserve Officers: Attorney Holly Corkery recommended quarterly stipend payment to reserve officers in good standing (minimum of 8 working hours per month and attendance at ¾ training sessions per month.) Capt. Manhart noted Chief Humphrey requests \$200/quarter and \$15/meeting and also noted the benefit to the community provided by our reserve officers. J. Smith questioned requirement for reserve officers to be supervised by full-time officers. Foley noted that Robins has 2 reserve officers and a 3rd who is injured. Foley further noted that a large portion of the training required to become a reserve officer is easily acquired online. Attorney Holly Corkery recommended creating a policy regarding reserve officer pay and memorializing with a resolution

J. Smith moved to adjourn at 8:34 p.m., Franzman seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lisa Goodin, Deputy Clerk



ROBINS CITY COUNCIL MINUTES OF THE AUGUST 5TH, 2024 MEETING

Mayor Hinz called the meeting to order at 7:00 p.m. in the Robins City Hall on Monday, August 5th, 2024. Following the Pledge of Allegiance to the Flag, roll call was taken with Council Members Mike Foley, Cary Smith, Leigh Cook, Dave Franzman and JD Smith in attendance along with Fire Chief Keith Feldkamp, Police Chief Andy Humphrey, Police Captain Gary Manhart, Building Official/Public Works Superintendent Mike Kortenkamp, Attorney Holly Corkery, Engineer Kelli Scott, Planning and Zoning Administrator Dean Helander, Deputy Clerk Lisa Goodin, City Clerk/Treasurer Lori Pickart along with three guests.

JD Smith moved to approve the Agenda, Franzman seconded and all voted aye.

COMMITTEE REPORTS

- Mayor Hinz noted summer is quickly moving along, adding the Farmers Market is doing well with a fluctuating attendance depending on weather, etc.
- Public Safety Coordinator Mike Foley reported a typical month for the Robins Police Department with general calls for assistance and a couple of citations. He noted the Fire Department has been very busy, tying the record with 33 calls for the month. He noted the department assisted with the large fire at Wendling Quarries along Blairs Ferry Road along with a couple of storm watches.
- Streets Coordinator Cary Smith noted the streets have been busy. She reported options are being reviewed for the W. Main Street/N. Center Point Road pavement. She noted the department is considering the purchase of a flail mower to help with drainage of the streets in Robins with ditches. She also reported the receipt of MPO funding for W. Main Street.
- Finance Coordinator Leigh Cook noted the Financial Report was included in the Council packets.
- Parks Coordinator Dave Franzman noted the parks committee met recently to consider the request for qualifications relating to a city-wide survey. He added the next step is to obtain requests for proposals, but noted a date has not yet been set.
- Public Works Coordinator JD Smith noted with the recent rains, there have been some drainage issues, along with a large infiltration event.
- Engineer Kelli Scott noted the city did receive the MPO funding for W. Main Street between N. Center Point Road and the Cedar Valley Nature Trail. She added she will update the Engineers Report for September, adding she feels the City will be 80% funded.

There were no Citizen's Comments received.

CONSENT AGENDA

Franzman moved to approve the Consent Agenda as presented. Smith noted he would not approve the minutes which were included in the packet. There was no seconded received. The Council agreed to address each item individually. It was agreed to provide revised July 1st minutes at the August 19th meeting. Franzman moved to approve the Financial Report, JD Smith seconded, all voted aye. Franzman moved to approve the List of Bills Submitted, Cook seconded; all ayes. Franzman moved to approve Resolution No. 0824-2, approving a quotation received from Racom Critical Communications for an additional three (3) LC Harris EX-185P radios requested by the Police Department in the amount of \$ \$17,306.25, JD Smith seconded, all voted aye.

NEW BUSINESS

- a. **Medical Insurance Waiver.** Cook moved to waive the 6-month medical insurance waiting period for Lisa Goodin, Cary Smith seconded and all voted ayes.
- b. **Ordinance No. 2401 – Trees/Shrubs.** The Council reviewed Chapter 151 of the Municipal Code relating to Trees/Shrubs, and agreed to change the Council actions to Commissioner actions. They also discussed the time frame to mitigate the problem. After discussion, Cary Smith moved to approve the First Reading of proposed Ordinance No. 2401 and to change the 14-day time from to 60 days, JD Smith seconded the motion, on the vote, all voted aye.
- c. **Street Name Changes.** Pickart noted she had received a request from Boomerang to change two street names in the Robins Landing First Addition. After discussion, the council agreed it would be better to have them change the street names upon submission of the Final Plat. There was no motion or second to approve Resolution No. 0824-1.
- d. **IT and Telecommunications Upgrade.** Franzman moved to approve Resolution No. 0824-3, approving quotations for information technology infrastructure upgrades and a telecommunications upgrade in an amount not to exceed \$14,000, Cook seconded the motion. On the vote, all voted aye.
- e. **Village Addition Oversizing.** Cook moved to approve Resolution No. 0824-6, approving the oversizing costs in the Village Addition in the amount of \$65,302.01 per Development Agreement # 2021-1 between the City and Forge, Inc., JD Smith seconded and all voted aye.

OLD BUSINESS

- a. **Reserve Officer Policy.** The Council reviewed the proposed policy dated August 5th, 2024. Foley moved to adopt the policy; JD Smith seconded. On the vote, all voted aye.
- b. **5-year Capital Improvement Plan.** Mayor Hinz noted the 5-year Capital Improvement Plan is reviewed and amended on an annual basis. Franzman moved to approve Resolution No. 0824-5 approving the 5-year Capital Improvement Plan, Cook seconded. On the vote, all voted aye.
- c. **Wildflower Streetlight.** The Council discussed the streetlight which was installed by the homeowner’s association in the Wildflower Addition and wired to the Wildflower Lift Station electricity. After discussion, they agreed the association needs to disconnect the streetlight from the Wildflower Lift Station electricity and have it connected to the electrical source of which the private pond is run.
- d. **September Meeting.** The Council agreed with the first Monday in September being the Labor Day holiday to set the meeting on Monday, September 9th, at 7:00 p.m.

Cary Smith moved to adjourn at 8:00 p.m., JD Smith seconded. All voted aye.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

ORDINANCE NO. 2401

AN ORDINANCE AMENDING CHAPTER 151 OF THE ROBINS MUNICIPAL CODE RELATING TO TREES/SHRUBS

SECTION 1. Chapter 151, Sub-section 10.1 is amended by removing “Council” and replacing it with “Commissioner” as depicted below.

151.10 INSPECTION AND REMOVAL. The Commissioner shall inspect or cause to be inspected any Trees/Shrubs in the City reported or suspected to be dead, diseased or damaged, and such Trees/Shrubs shall be subject to the following:

1. City Property. If it is determined that any such condition exists on any public property, including the strip between the curb and the lot line of private property, the Commissioner may cause such condition to be corrected by treatment or removal. The Commissioner may also order the removal of any Trees/Shrubs on the streets of the City which interfere with the making of improvements or with travel thereon.
2. Private Property. If it is determined with reasonable certainty that any such condition exists on private property and that danger to other Trees/Shrubs or to adjoining property or passing motorists or pedestrians is imminent, the Commission shall notify by certified mail the owner, occupant or person in charge of such property to correct such condition by treatment or removal within sixty (60) days of said notification. If such owner, occupant or person in charge of said property fails to comply within 60 days of receipt of notice, the Commissioner may cause the condition to be corrected and assessed against the property, or a municipal infraction may be filed.

SECDTION 2. That the changes as provided in the Ordinance shall be made a part of the replacement pages of the Municipal Code, City of Robins, Iowa, and be made a part of said Code as provided by law.

PASSED AND APPROVED this ____ day of _____, 2024.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer



3450 Clear Water Lane
 Robins, IA 52328
 (319)393-4142
 MieneSeptic@mchsi.com

Estimate

DATE	ESTIMATE...
8/12/2024	N Center Pt

NAME / ADDRESS
City of Robins 265 S. 2nd St. Robins, IA 52328

			PROJECT
DESCRIPTION	QTY	COST	TOTAL
Shoulder work for N. Center Point Rd. - 8' x 725' - grading, mowing, hauling of excess materials, placement, and compaction of rock; also mowing hillside with E-88 mulcher		13,525.00	13,525.00
Rock to be provided by City: * Approximately 25 ton of 1" x 3" * Approximately 161 ton of 2" road stone * Approximately 25 ton of 4 x 9 erosion stone for rock checks			
All unforeseens are extra, including unstable soil condition, rock excavation, and dewatering. Customer is responsible for locating all private utilities, including sprinkler systems.		TOTAL	\$13,525.00