



Tentative Agenda

Robins City Council

Monday, March 15th, 2021

5:30 p.m. in Robins City Hall

(One or more members of the Council may be attending via Electronic Device)

Agenda:

1. Call the meeting to order.
2. Pledge of Allegiance to the Flag.
3. Roll Call
4. Approval of the Agenda
5. Consent Agenda
 - a. Minutes of the March 1st, 2021 Meeting
 - b. Resolution #0321-8 relating to Banking Services.
 - c. Resolution #0321-9 Transferring Funds.
6. New Business
 - a. Resolution #0321-9 adopting the Comprehensive Infrastructure Plan.
7. Motion to Adjourn



ROBINS CITY COUNCIL MINUTES OF THE MARCH 1, 2021 MEETING

Mayor Hinz called the meeting to order at 7:00 p.m. in the Robins City Hall on Monday, March 1, 2021. After the Pledge of Allegiance to the Flag, roll call was taken with Councilors Marilyn Cook, Roger Overbeck, Brad Sevcik, Dick Pilcher and Don Norton present along with Planning and Zoning Administrator Dean Helander, Attorney Ryan Tang, Engineer Dax Suntken, Police Chief Andy Humphrey, City Clerk Lori Pickart and around 5 guests.

Norton moved to approve the agenda, Sevcik seconded and all voted aye.

COMMITTEE REPORTS

- Mayor Hinz noted he is very happy with the weather warming up and snow melting!
- Public Works Coordinator Roger Overbeck noted with the slow snow melt, there haven't been any flooding issues. He added there are a lot of items addressed in the Engineer's Report.
- Finance Coordinator Marilyn Cook noted the city received around \$650K from FEMA relating to compensation from the 2020 derecho.
- Streets Coordinator Brad Sevcik noted several street items are mentioned in the Engineer's Report. He noted street sweeping is slated for around the first or second week in April, depending on the weather.
- Parks and Recreation Coordinator Don Norton noted the Civic Club meeting is next Tuesday, at 7:00 p.m. here in City Hall. He added the Club will be sponsoring the Easter Egg Hunt on April 3rd. He also stated he would like survey the Robins Residents to see what items they would like to see what items they would like to be added to our city parks such as a skate park, tennis court or pickle ball courts, and where they would like to see them.
- Engineer Dax Suntken noted the valves are in relating to the Kings Way Water Main Loop and all are working fine adding everything has passed the C/R Water Department inspection.

CITIZEN COMMENTS

There were no comments received relating to Agenda items. With Non-Agenda comments Tyler Turner of 695 S. Troy Road voiced his concerns relating the sticks and derecho tree debris that was deposited on his property for the last 6 months. He noted he and his family put up with continual debris from vehicles which he had to pick up; vehicle and chipper noise, which played havoc with his 3 year old napping routine; smells from the chip pile and residue in the air. He noted he doesn't feel he should just roll over and accept this. Norton noted they will review his concerns and get back with him.

CONSENT AGENDA

Pilcher moved to approve the Consent Agenda, Overbeck seconded. Items included were the Minutes of the February 25th, 2021 meeting; the Financial Report; the List of Bills submitted; and Resolution #0321-3 Approving an application for a Class "C" Liquor License including beer and wine, outside sales, and Sunday sales for Dry Creek Brew. On the vote, all voted aye.

NEW BUSINESS

- a. Mayor Hinz opened the public hearing to hear comments and concerns relating to the FY'22 City Budget at 7:18 p.m. There were no written or verbal comments received. The public hearing closed at 7:19 p.m.
- b. Norton moved to approve Resolution No. 0321-1 approving the FY'22 City Budget, Sevcik seconded and all voted aye.
- c. The Council discussed the debris left from the 2020 derecho in Dry Creek. After discussion, Cook moved to approve Resolution No. 0321-5 authorizing Miene Septic System to remove debris from Dry Creek which could cause flooding, and not to exceed \$50,000, Pilcher seconded and all voted aye.

OLD BUSINESS

- a. Sevcik moved to approve the Second Reading of Ordinance No. 2101, rezoning 101 N. 2nd Street from C-1 Commercial to R-2 Residential to allow for lower interest rates on their mortgage. On the vote, all voted aye. Sevcik then moved to suspend the rules and pass the Ordinance on its Third Reading, Norton seconded and all voted aye. Sevcik moved to pass the Ordinance on the Third Reading, Pilcher seconded and all voted aye.
- b. The Council reviewed the request for annexation from Adan and Gloria Cervantes to annex 3286 N. Center Point Road which contains approximately 15 acres into the Robins City Limits. Mr. Cervantes noted we wants to eventually sub-divide the 15 acres into two lots. Helander noted the P&Z heard the request and recommended annexation to the City Council. Pilcher made a motion to move forward with the annexation request, Sevcik seconded and all voted aye.
- c. The Council reviewed Resolution No. 0321-2, a Resolution of necessity for Phase I and Phase II of the Southeast Trunk Sanitary Sewer Improvement from S. Mentzer Road to Dry Creek. Overbeck noted we have had sewage backup three times on Camelot Place, adding the pipes in place are often running at capacity. He noted the city needs to provide matting in the drainage way to improve the surface drainage, as it is very rutted and water stands behind the homes on Woodview Avenue and Michelle Avenue creating a mess. Overbeck moved to approve Resolution No. 0321-2 deeming the work a project. Cook asked if there would be addition water flow should Cedar Rapids build east of Landau/North of Main Street. Suntken noted he would look into that possibility. Sevcik seconded Overbeck's motion and all voted aye.
- d. The Council reviewed the Standard Professional Services Agreement with Snyder and Associates to design the aforementioned project. Norton moved to approve Resolution No. 0321-4 approving the Professional Services Agreement, Overbeck seconded and all voted aye.
- e. The Council viewed the Public Records Request Policy and Form created by Attorney Tang. Sevcik moved to amend the verbiage of paragraph 6 to avoid confusion between it and the fee worksheet on the request form, and adopt the policy, Pilcher seconded and all voted aye.
- f. The Council reviewed the Changes Orders and Pay Request #3 in the amount of \$42,551.45 received from Boomerang Corp relating to the Kings Way Water Loop. The change order adds an additional 15 working days to the contract mostly relating to the large snowfalls and below zero temperatures. Suntken noted some grading needs to be finished up, but the project is substantially complete. Cook moved to approve Resolution No. 0321-6 approving the change orders and the pay request. Overbeck seconded and all voted aye.

Sevcik moved to adjourn at 8:15 p.m. Overbeck seconded and all voted aye.

ATTEST:

Chuck Hinz, Mayor

Lori Pickart, City Clerk/Treasurer

RESOLUTION #0321-8

**RESOLUTION AUTHORIZING THE USE OF COMMUNITY SAVINGS BANK,
ROBINS, IOWA, FOR BANKING SERVICES FOR THE
CITY OF ROBINS, IOWA**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBINS, IOWA, approves the following list of financial institution to be depositories of the City of Robins, Iowa, funds in conformance with all applicable provisions of the Investment Policy of the City of Robins.

The City Clerk/Treasurer is hereby authorized to deposit the City of Robins funds in amounts not to exceed the maximum approved as set below.

NAME OF DEPOSITORY	LOCATION OFFICE	MAXIMUM AMOUNT
Community Savings Bank	101 Robins Square Ct.	\$15,000,000.00

PASSED AND APPROVED this 15th day of March 2021.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

RESOLUTION #0321-9

A RESOLUTION TO TRANSFER FUNDS FOR THE FISCAL YEAR
ENDING JUNE 30, 2021

Section 1. The City Clerk is hereby authorized to transfer the following funds as provided for in the certified budget:

From Fund	To Fund	Description	Amount
TIF - 125	Debt Service - 200	FY 21 Debt Payment	\$729,251

PASSED AND APPROVED this 15th day of March, 2021.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

RESOLUTION NO. 0321-10

RESOLUTION ADOPTING THE COMPREHENSIVE INFRASTRUCTURE PLAN

WHEREAS, Robins City Council, Planning and Zoning Commission, Board of Adjustment, Robins Economic Development Initiative (REDI), Public Safety and City Staff participated in a process to envision a desired future for the City.

WHEREAS, the committee met on September 25th, October, 16th, October 30th and November 13th, 2018 to discuss the current state of the city and to develop a strategy for short-term (next two years); intermediate-term (3-5 years) and long-term (6-15 years) goals and strategies to achieve them.

WHEREAS, facilitator Jeff Schott provided the services for the development of the Strategic Future Growth Outline and Action Plan.

WHEREAS, the City Council adopted the entire 2018 Strategic Future Growth Outline (SFGO) on February 19th, 2019.

WHEREAS, the Comprehensive Infrastructure Plan, which is a part of the SFGO, was created by Snyder and Associates and provides information for the best use of the City's infrastructure relating to the the water distribution system, the waste water collection system, the stormwater management, and the transportation network.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Robins, Iowa the "COMPREHENSIV INFRASTRUCTURE PLAN" is hereby adopted by the City of Robins.

PASSED AND APPROVED THIS 15th day of March 2021.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer