



ROBINS CITY COUNCIL MINUTES OF THE JUNE 7TH, 2021 MEETING

Mayor Hinz called the meeting to order at 7:00 p.m. in the Robins City Hall on Monday, June 7th, 2021. Roll call was taken with Councilors Marilyn Cook, Dick Pilcher, Roger Overbeck, Brad Sevcik, and Don Norton present along with Attorney Ryan Tang, Planning and Zoning Administrator Dean Helander, Officer Gary Manhart, Deputy Clerk Liz Schura, City Clerk/Treasurer Lori Pickart and three guests.

Norton moved to approve the Agenda, Sevcik seconded and all voted aye.

COMMITTEE REPORTS

- ≈ Mayor Hinz commented there a several items occurring this summer both with businesses and new personnel.
- ≈ Parks Coordinator Don Norton noted the annual Robins Roundup is this weekend noting the 5K walk/run is Friday evening in the E. Knoll Park along with the kid's color run. He added there will be a family bike ride on Saturday morning at 10:00 a.m. leaving from Dry Creek Brew. He reported on Saturday several events such a rock climbing, kid's carnival, music and fireworks will be occurring between 5 - 11 p.m. and asked for volunteers from the City Council to assist with parking and other needs.
- ≈ Streets Superintendent Brad Sevcik deferred to the Engineers Report which contained streets information.
- ≈ Public Works Superintendent Roger Overbeck noted the D&M Grading and Seeding follows on the agenda. He added the city has located some sewer infiltration and are working on getting those corrected.
- ≈ Safety Coordinator Dick Pilcher reported the DAEC/Next Era siren system has been donated to Linn County Emergency Management effective June 10th, 2021. He added 34 of the sirens are within Benton County. He noted work continues as to who maintains the system and how it will be billed to each of the cities and the county.
- ≈ Finance Coordinator Marilyn Cook noted the FY '21 budget is over as far as bills, she noted the receipts for June will still be coming into the FY'21 budget.

There were no Citizen Comments.

CONSENT AGENDA

Pilcher moved to approve the Consent Agenda which included the Minutes of the May 3rd and May 17th meetings; the Financial Report, the List of Bills Submitted, and Resolution No. 0621-1 re-appointing Todd Roberts to the Planning and Zoning Commission for a 5-year term. Cook seconded Pilcher's motion and all voted aye.

NEW BUSINESS

- a. The Council reviewed two estimates received relating to replacement body cameras and in-car cameras for the Police Department. Captain Manhart advised the Council Keltek is out of Des Moines and has technicians in the Cedar Rapids area to provide installation and maintenance on the Arbitrator System. He added they are quoting the latest and greatest package (Next Generation) which has higher resolution picture quality for recording. He noted their quote of \$36,340.83 includes 5 cameras on each car which provides 360° recorded coverage. He added the body camera's work with the in-car system in that if one camera is turned on, the other also is activated. He noted the WatchGuard system is based out of Illinois.

They bid 3 in-car cameras on each car which provide 180° coverage of the front and back of the car. These also work in unison with each other. He noted their bid of \$25,815.00 does not include installation. He noted if something should happen to the cameras they will advise us of their authorized dealers which may or may not be located in Iowa. He noted our current system has a bad camera and they cannot find anyone to repair it. Manhart added Linn County, Cedar Rapids, Marion, and Hiawatha all use the Arbitrator System, and added he has been working on getting these for 3 months by talking with other departments, making phone calls, etc. Michael Schmidt of Point Computer Service noted the Keltek system is much more serviceable. Manhart said the life of the new system is 8-10 years. Pilcher moved to approve Resolution No. 0621-3 awarding the quote for the car and body cameras to Keltek, Inc. in the amount of \$36,340.83, Sevcik seconded and all voted aye.

- b. The Council discussed Resolution No. 0621-5 establishing salaries for FY'22. Mayor Hinz noted Cedar Rapids is giving 1.5% for everyone plus an 2.5% additional increase for persons eligible for a step increase, which is basically everyone, so in total a 4% increase. He noted a 3 to 3.5% increase is a pretty fair rate, especially with the challenges of the past year such as lack of personnel; Covid and the inland hurricane. Norton noted he feels everyone has done a very good job facing the challenges. Pilcher noted he would give more as there is a very small difference between 3% and 4%, adding 4% gives a very clear "thank you" to our employees, Cook agreed. Overbeck moved to set the increase at 3.5%, Sevcik seconded. Sevcik moved to amend Resolution No. 0621-5 to indicate a 3.5% increase, Pilcher seconded and all voted aye except Norton who voted nay. Overbeck moved to approve Resolution No. 0621-5 as amended, Pilcher seconded and all voted aye except Norton who voted no.
- c. Mayor Hinz noted the contract with Rudd Sanitation is to extend servicing the City of Robins. He added if either party wishes to terminate the agreement, a 90 day notice must be given. He said he feels the City has a very good working relationship with Rudd. Overbeck moved to approve the extension of the contract, Sevcik seconded and all voted aye.
- d. Public Works Superintendent Mike Kortenkamp noted he has received two bids for restoration of the land relating to the D&M Watermain Extension. He added Snyder and Associates provided quantity estimates for the service of which Soil Concept's quantities were very close to. He said the quantities in Abode's estimate were very high. He added bad dirt will need to be hauled out and black dirt installed to keep the ditch grades correct and to enable growth of the grass. He added everything will be fertilized hydro-seeded with a mat. Norton moved to approve Resolution No. 0621-6 awarding the quote to Soil Concepts in the amount of \$36,543.50, Overbeck seconded and all voted aye.

OLD BUSINESS

- a. Overbeck moved to approve the Second Reading of Ordinance No. 2103 amending Chapter 156 of the Robins Municipal Code by adopting the ICC Electrical Code—Administrative Provisions, 2006 Edition as promulgated by the International Code Council including the referenced National Electric Code, 2020 Edition, Sevcik seconded and all voted aye.
- b. The Council reviewed two quotations relating to the installation of security cameras at East Knoll and South Troy Park. Mayor Hinz noted this was before the Council earlier this year and was tabled to obtain more information and get some questions answered from both vendors. He noted the city needs a system to integrate with the existing police system and something that is easy for the police to access. He noted he, Norton, Michael Schmidt from Point Computer Service and city staff met with both vendors on separate occasions and got some clarification on the bids. Mr.

Schmidt noted Electronic Engineering's (EE) system allows for the system to be serviced and maintained as needed. He added Hitech's system is based on electronic boards, adding if one of the boards goes bad; the whole system for that camera is bad and needs replaced. He added EE's system has software that can be reinstalled in additional systems; provides a better value; and lowers the risk of loss of footage. He noted it is expandable and integrates with the old cameras. Sevcik moved to approve Resolution No. 0621-2 approving the estimate of \$13,564.00 to Electronic Engineering and to include an additional \$1,589.00 for the digital watchdog merger and set up of the system, Norton seconded and all voted aye.

- c. Mayor Hinz noted adoption of the updated Tower Terrace Road Corridor Management Plan was tabled at the last meeting to enable the Councilors to review the document. Overbeck noted the "C" Avenue/Tower Terrace round-a-bout remains to be a concern. Mayor Hinz noted this is a plan, not the final design and they continue to discuss that area. He added this is a concept plan and we are accepting the overall picture. Sevcik moved to approve Resolution No. 0621-4 adopting the plan, Norton seconded and all voted aye.

Sevcik moved to adjourn at 8:24 p.m., Pilcher seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer