



ROBINS CITY COUNCIL
MINUTES OF THE NOVEMBER 19TH, 2020 MEETING

Mayor Chuck Hinz called the meeting to order at 5:09 p.m. on Thursday, November 19th, 2020. He announced the meeting was being held electronically due to the recent Covid-19 surge. He thanked the Council for meeting to enable staff to submit items b and c to the grant officials by the Friday deadline. Roll call was taken with City Councilors Marilyn Cook, Brad Sevcik, Dick Pilcher and Don Norton in attendance along with Mayor Chuck Hinz, Planning and Zoning Administrator Dean Helander and City Clerk/Treasurer Lori Pickart. Councilor Roger Overbeck joined at 5:25 p.m.

Norton moved to approve the agenda, Sevcik seconded and all voted aye.

BUSINESS ITEMS

- a. **28E Agreement.** Mayor Hinz noted this 28E Agreement with the Linn County Building Department is a backup to the services the Marion Building Department currently provides relating to building plan reviews, inspections, etc. He noted this is needed in case Marion cannot service Robins due to vacations, work load, sickness, etc. He noted he would like to bring the job description for a Robins Building Official to the City Council at the December 7th meeting. Pilcher moved to approve the 28E Agreement with Linn County, Cook seconded and all voted aye.
- b. **Purchasing Policy.** The City was informed by FEMA representatives the need to amend our purchasing policy by adding Federal purchasing regulations to the policy for Federal grant reimbursements. Norton moved to approve the amended purchasing policy, Sevcik seconded and all voted aye.
- c. **Resolution No. 1120-7.** Pickart was notified by the Iowa Covid-19 Government Relief Fund representative the need to amend recently passed Resolution No. 1020-6 as more funds were requested than allocated by the state relief fund even if the costs were greater. Resolution No. 1120-7 is requesting the maximum allocated funds of \$84,062.34. Cook moved to approve Resolution No 1120-7, Overbeck seconded and all voted aye.

Sevcik moved to adjourn at 5:35 p.m. Norton seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer