



ROBINS CITY COUNCIL MINUTES OF THE MAY 6, 2019 MEETING

Mayor Hinz called the meeting to order at 7:00 p.m. in the Robins City Hall on Monday, May 6th, 2019. After the Pledge of Allegiance to the Flag, roll call was taken with Councilors Marilyn Cook, Brad Sevcik, Don Norton, Dick Pilcher and Roger Overbeck present along with Police Chief Andy Humphrey, Building Official/Public Works Superintendent Vince Bading, Deputy Clerk Liz Schura, Fire Chief Brian Boots, City Clerk/Treasurer Lori Pickart and 1 guest. Norton moved to approve the Agenda, Sevcik seconded and all voted aye.

COMMITTEE REPORTS

- > Mayor Hinz had no report.
- > Public Works Coordinator Roger Overbeck noted the detention basins all seem to be working correctly. He noted the city continues to monitor the sewer flow across Camelot Place.
- > Public Safety Coordinator Dick Pilcher noted the Fire Department report was included in the packets. He added the Firemen's Breakfast is May 18th 7-10 a.m. Police Chief Humphrey reported 5 case reports for the month of April with one swatting call. He noted this brings the total to 23 case reports for 2019 along with 48 calls for service. He added Officer Kirkpatrick has left the force noting there are currently 8 officers who serve Robins.
- > Parks Coordinator Don Norton noted the Civic Club will be meeting on May 14th, 7:00 p.m. at City Hall and continues to look for help for the Roundup Festival. He added May 15th Erin O'Hara will be working on the monarch garden at the South Troy Park. He noted the Robins Baseball Tournament is on May 18th and 19th at the South Troy Park and added the Kernels night at the ball park is Saturday, June 15th first pitch at 6:35 p.m.
- > Streets Coordinator Brad Sevcik noted most of his items follow on the agenda.
- > Finance Coordinator Marilyn Cook noted the budget tracking looks good, adding there are 2 months of receipts and 1 month of expenses yet in FY '19. She noted the receipts look good except for the Local Option Sales Tax which may not make the budgeted amount.
- > Engineer Dax Sunken reported the pre-bid meeting for the South Troy Park Restroom and Pavilion Facility was held on May 1st. He added he has had conversations with Developer Al Frey who hopes to have buildings up by October in the Tradesman's Square. He added he has a meeting scheduled with Eagle Ridge Development for utilities to their property on North Center Point Road on May 9th.

There were no Citizen Comments.

CONSENT AGENDA

Cook moved to approve the Consent Agenda, Pilcher seconded. Under discussion Pilcher thanked Chief Boots for his work on getting the 28E Agreements established with Monroe Township and the City of Hiawatha. Boots noted the agreements are only for structure fires, not grass fires and not medical assistance. It indicates who needs to respond depending where the event is. Items included with the Consent Agenda were the Minutes of the April 15th and the April 23rd meetings; the Financial Report; the List of Bills Submitted; Resolution No.

0519-4 approving a 28E Agreement with Monroe Township and Resolution No. 0519-5 approving a 28E Agreement with the City of Hiawatha relating to the closest unit response for fire emergency services.

NEW BUSINESS

- a. 28E Agreement with Linn County relating to asphaltting Quass Road. Mayor Hinz noted Linn County and the City of Robins are working on getting Quass Road asphalted from the current city limits to County Home Road. He noted the County will be in charge of the project and will bill Robins for its share. He added Robins' share is estimated to be \$52,617.36. Sevcik moved to approve Resolution No. 0519-6, Overbeck seconded and all voted aye.
- b. North Troy Road Asphaltting. Resolution No. 0519-1 was tabled due to bid threshold limits.
- c. Singer Hill Road Asphaltting. Resolution No. 0519-8 was tabled due to bid threshold limits.
- d. Kervin Court Lift Station. Bading noted the liftstation has been breaking down consistently for the past 3-4 months. He added the electrical panel is having problems and the pumps are from the 1980's. He noted it is just worn out. He commented the attached quote from Iowa Pump Works will upgrade everything adding he is working on getting the system up on Omni-site which will phone the designated list if there is a problem. Overbeck moved to approve Quote #00004391 in the amount of \$14,821.55, Norton seconded. On the vote, all voted aye.
- e. Resolution of Necessity. Overbeck moved to approve Resolution No. 0519-3, a Resolution of Necessity to extend the municipal sewer from the manhole along I-380 east to the Tradesman's Square Property north of County Home Road, Pilcher seconded and all voted aye.
- f. Engineering Services Agreement. Cook moved to approve Resolution No. 0519-7, a Resolution approving a Standard Professional Services Agreement and Supplemental Exhibit B relating to the Sanitary Sewer Extension from I-380 to Burd Lane in the amount of \$21,000. Pilcher seconded the motion. With discussion, Norton asked to see the detail for the engineering costs. The council asked if this was something S&A typically does. Scott noted some clients want to see the breakdown. Pilcher noted perhaps engineering should provide this in the future. On the vote, all voted aye except Norton who voted nay.
- g. Resolution No. 0519-9, a resolution consenting to assignment of Trustee Agent Agreements; Escrow Agent Agreements; and/or Paying Agent and Registrar and Transfer Agent Agreements. Pickart noted UMB Bank has purchased Bankers Trust who is the current agent relating to the city's municipal bonds. She noted this paperwork consents to the assignment to UMB Bank. Sevcik moved to approve Resolution No. 0519-9, Pilcher seconded and all voted aye.

OLD BUSINESS

- a. Resolution No. 0519-2, approving a Standard Professional Services Agreement and Exhibit "B" with Snyder and Associates relating to the Strategic Future Growth Outline. Mayor Hinz noted this item was tabled on April 23rd to allow time for review by the City Council. He added the agreement now contains a chart providing an outline of dates of each step during the project and asked Scott to explain the steps and associated dates.

Scott noted she anticipates a committee of the Mayor, Helander, staff and a one or two council members to explain what the city is looking for as far as information and to prioritize the projects. She noted the Prioritization Meeting would provide a list of the main projects prioritized and the chance to re-prioritize if needed. She added this would most likely occur before the 5-year CIP and budgeting meeting to allow for possible budgeting of projects. The Preliminary Report will be provided to the council for comments and concerns and then the Final Report in March for adoption. Overbeck noted he asked to see the breakdown of hours at the last meeting to see where the \$81K is being used. The Council discussed the need for this report to plan for the growth of the city. Pilcher moved to approve Resolution No. 0519-2 including the hours to the council who want to see them, Cook seconded. On the vote Cook, Sevcik and Pilcher ayes, Norton and Overbeck nay.

Sevcik moved to adjourn at 8:20 p.m., Overbeck seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer