



ROBINS CITY COUNCIL MINUTES OF THE MARCH 4TH, 2019 MEETING

Mayor Hinz called the meeting to order at 7:00 p.m. in the Robins City Hall on Monday, March 4th, 2019. After the Pledge of Allegiance to the Flag, roll call was taken Councilors Don Norton, Brad Sevcik, Marilyn Cook, Roger Overbeck, and Dick Pilcher present along with Engineer Dax Suntken, Attorney Ryan Tang, Building Official/Public Works Superintendent Vince Bading, Police Chief Andy Humphrey, City Clerk/Treasurer Lori Pickart and around 8 guests. Norton moved to approve the agenda and to include the additional bills and a correction to the Minutes of the February 18th meeting, Cook seconded and all voted aye.

COMMITTEE REPORTS

- Mayor Hinz noted he feels we are done with snow for the season...or hopes so.
- Parks Coordinator Don Norton noted Item G on the agenda is approving a grant application from the Iowa DNR Land and Water Conservation relating to construction of the South Troy Park Restroom/Pavilion facility. He noted the water line going into the park is not large enough to service the new facility adding additional information is in the Engineers Report. He also invited everyone to the upcoming Civic Club meeting at 7:00 p.m. on Tuesday March 12th, here at City Hall.
- Street Coordinator Brad Sevcik noted the streets have been pretty quiet lately.
- Finance Coordinator Marilyn Cook noted adoption of the budget follows on the agenda. She added the current budget tracking for FY '19 is looking good.
- Public Works Coordinator Roger Overbeck noted there has not been much progress with the installation of the flow meters.
- Public Safety Coordinator Dick Pilcher noted he attended the Weather Spotting training noting it was very worthwhile and highly recommended attending. Police Chief Humphrey reported several incidents which occurred in the past month.
- Engineer Dax Suntken noted Snyder and Associates have received an intermediate set of plans for the South Troy Park Restroom/Pavilion Facility for review. He noted he feels it would be a good idea to close the loop between Grand Court and South Troy Road relating to the water main and should be placed on a future agenda for discussion. He noted the flowmeter installation was scheduled but found that the flowmeters were faulty adding parts have been ordered. He hopes that parts come in this week and installation can occur shortly after that. He reported he has heard from Loren Hoffman of Hall and Hall Engineering relating to the Knollwood detention outlet structure stating they hope to work on replacing temporary outlet structure beginning later this week. He added he has reviewed the plan and feels the permanent structure will slow down the outgoing flow and eliminate the silt problem.

CITIZEN COMMENTS

There were no comments relating to Agenda items. With Non-Agenda items, John Gaffney, 365 Landau Street voiced his concerns relating to the removal of trees in Robins Square. He said he was told they would be taking out undergrowth, but that are taking down very large trees. He noted one of the residents found out they are to take everything 40' from the property line. He noted the covenants have been reviewed and states every tree needs to be replaced. The Mayor noted the covenants are not regulated by the city.

CONSENT AGENDA

Pilcher moved to approve the Consent Agenda including the additional bills submitted and the corrected February 18th meeting minutes, Sevcik seconded. Items included were the Minutes of the February 18th meeting; the Financial Report; the Bills Submitted and Resolution No. 0319-5 approving the Special Class “C” Liquor License for Dry Creek Brew. On the vote, all voted aye.

NEW BUSINESS

- a. **5-Year Capital Improvement Plan.** Mayor Hinz noted Resolution No. 0319-3 formally adopts the 5-year CIP as discussed at the budget meeting. Sevcik moved to approve said Resolution, Pilcher seconded and all voted aye.
- b. **Budget Public Hearing.** Mayor Hinz opened the public hearing to hear comments and concerns relating to the FY '20 Municipal Budget at 7:29 p.m. There were no written or verbal comments received, the public hearing closed at 7:30 p.m.
- c. **Adoption of Budget.** Cook moved to approve Resolution No. 0319-2 adopting the FY'20 Municipal Budget Overbeck seconded and all voted aye.
- d. **Cervantes Annexation Request.** Mayor Hinz opened a public hearing to hear comments and concerns relating to the annexation request of Adan and Gloria Cervantes to annex their property into the City of Robins at 7:30 p.m. Mr. Cervantes noted he has concerns relating to the 9-1-1- address as 6 years ago he had an emergency and three jurisdictions arrived and could not decide who's jurisdiction his property was in. Pickart noted Mr. Cervantes has decided to sell a part of the parcel to his neighbor noting action on this item should be tabled until the revised legal address could be obtained. The public hearing closed at 7:37 p.m.
- e. **Resolution No. 0319-4 Annexation.** The Council tabled any action on this until the revised legal description could be obtained.
- f. **SUDAS.** Engineer Suntken noted the Iowa Statewide Urban Design Standards for Public Improvements and the Iowa Statewide Urban Standard Specifications for Public Improvements are used throughout the state of Iowa (SUDAS). He noted the City currently uses the Cedar Rapids Metro Design Standards which are no longer valid as Cedar Rapids has gone to SUDAS. He noted this is the guide for requirements to improvements. Pilcher moved to approve Resolution No. 0319-1 approving the aforementioned, Cook seconded and all voted aye.
- g. **Grant Application.** Engineer Suntken noted the Iowa Department of Natural Resources Land and Water Conservation Fund Grant is an opportunity to receive \$75,000 towards construction of the restroom/pavilion facility at the South Troy Road Park. He noted if awarded the city has 3 years to spend the grant and receive reimbursement. Norton moved to approve Resolution No. 0319-5 approving the application, Pilcher seconded and all voted aye.
- h. **Boomerang Property.** Suntken noted developer Bryce Ricklefs has indicated his desire to develop his property along North Center Point Road north of County Home Road in the next building season and needs water and sewer utilities. He noted the attached water and sewer exhibit shows the proposed water and sewer extension to help service the area as indicated in the Northwest Quadrant Sanitary Sewer Collection System Evaluation. Cook asked if the developer could install the infrastructure and the city reimbursement the developer for the costs. The Council asked the engineers for the cost to just service this property by running the sewer across North Center Point Road and to extend water only to the property line of the Boomerang property.

OLD BUSINESS

- a. **Tradesman Square.** Engineer Suntken noted he is working with Attorney Bullerman relating to the status of the old County Home Road right-of-way and is checking to see if an easement is needed across the Otter Creek property to extend the sewer utility to the Tradesman Square property.

It was noted due to Council conflicts, there would not be a mid-month meeting on March 18th.

Sevcik moved to adjourn at 8:16 p.m. Pilcher seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer