



**ROBINS CITY COUNCIL
MINUTES OF THE DECEMBER 5TH, 2016
MEETING**

With the absence of Mayor Hinz and Mayor Pro-tem Roger Overbeck the Council designated Don Norton to call the meeting to order 7:00 p.m. in the Robins City Hall on Monday, December 5th, 2016. After the Pledge of Allegiance to the Flag, roll call was taken with Councilors Marilyn Cook, Don Norton, Dick Pilcher and Brad Sevcik present along with Attorney Don Hoskins, Planning and Zoning Administrator Dean Helander, Building Official Vince Bading, Fire Chief Brian Boots, and City Clerk/Treasurer Lori Pickart. Absent was Councilor Roger Overbeck and delayed was Mayor Chuck Hinz.

Pilcher moved to approve the agenda, Sevcik seconded and all voted aye.

COMMITTEE REPORTS

- ✓ Finance Coordinator Marilyn Cook noted the budget items were following in the agenda.
- ✓ Parks Coordinator Don Norton noted the tree lighting was a big success with several children enjoying cocoa and cookies.
- ✓ Safety Coordinator Dick Pilcher noted he and the Mayor are working on the staffing needs both short term and long term for the Police Department. He noted Fire Chief Boots provided the Council with the Fire Department report.
- ✓ Streets Coordinator Brad Sevcik noted work continues on the utility relocation along East Main Street. He commended the street department on the snow removal from this last storm.

CITIZEN COMMENTS – None

CONSENT AGENDA

Sevcik moved to approve the Consent Agenda which included the minutes of the November 21st, 2016 meeting; the financial report; and the list of bills submitted. Cook seconded the motion and all voted aye.

OLD BUSINESS

- a. **Budget Amendment.** Norton opened the public hearing to amend the FY '17 city budget at 7:07 p.m. Pickart explained the necessary changes, the most important being the receipt of the 2016 bond proceeds. She noted there were no written or verbal comments received. The public hearing closed at 7:10 p.m.
- b. **Budget Resolution.** Sevcik moved to approve Resolution No. 1216-4, amending the current budget for the fiscal year ending June 30th, 2017, Pilcher seconded and all voted aye.

NEW BUSINESS

- a. **Reimbursement Resolution.** Sevcik moved to approve Resolution No. 1216-1, transferring \$157,416.35 from the Capital Project fund to the Local Option Sales Tax Fund to reimburse LOST for the costs associated with the 2016 East Main Street Reconstruction Project to date. Cook seconded the motion, there was no discussion and all voted aye.
- b. **Reimbursement Resolution.** Pilcher moved to approve Resolution No. 1216-2, transferring \$806,363.00 from the Capital Projects Fund to the Debt Service Fund to pay off the 2009 Series Bond, Sevcik seconded and all voted aye.
- c. **Reimbursement Resolution.** Cook moved to approve Resolution No. 1216-3, transferring \$59,845.55 from the Tax Increment Financing Fund to the Debt Service Fund to pay the bond interest payments, Pilcher seconded and all voted aye.

- d. **January Meeting Date.** Pickart noted Monday January 2nd is a holiday and the city offices would be closed. She recommended moving the meeting date to Tuesday, January 3rd at 7:00 p.m. The Council also discussed the mid-month January meeting on the 16th, noting this would be the budget/5-year CIP meeting. The Council agreed to both dates.

Sevcik moved to adjourn the meeting and go into closed session at 7:22 p.m., Norton seconded. Attorney Hoskins asked that before the Council voted, they let him give them his opinion that he has reviewed the subject matter of the closed session and it is appropriate under state law. On the vote, all voted aye.

Sevcik moved to reconvene to open session at 7:42 p.m., Pilcher seconded, all ayes. Pilcher moved to direct Attorney Hoskins to create an Easement Agreement and a Lease Agreement for the property needed relating to the East Main Street Reconstruction Project, Sevcik seconded and all voted aye.

Sevcik moved to adjourn the meeting at 7:44 p.m., Norton seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer