



ROBINS CITY COUNCIL MINUTES OF THE JANUARY 7TH, 2019 MEETING

Mayor Hinz called the meeting to order at 7:00 p.m. on Monday, January 7th, 2019 in the Robins City Hall. After the Pledge of Allegiance to the Flag; roll call was taken with Councilors Brad Sevcik, Dick Pilcher, Roger Overbeck, Marilyn Cook, Don Norton present along with Attorney Ryan Tang, Planning and Zoning Administrator Dean Helander, Engineer Dax Suntken, Fire Chief Brian Boots, Police Chief Andy Humphrey, Police Captain Gary Manhart, Building Official Vince Bading, Deputy Clerk Liz Schura, Developer Mike Kinney and Engineer Lisa Burch, Engineer Doug Brain and City Clerk/Treasurer Lori Pickart. Norton moved to approve the Agenda, Cook seconded and all voted aye.

COMMITTEE REPORTS

- ~ Mayor Hinz noted the City Council is preparing to head into the budget season and added the State Auditors arrived this morning for a two week period.
- ~ Parks Coordinator Don Norton noted the parks are closed for the season and added there is a Resolution approving the Standard Professional Services Agreement with Snyder and Associates following on the agenda relating to construction of the South Troy Park Pavilion/Restroom Facility.
- ~ Finance Coordinator Marilyn Cook noted the budget amendment follows on the agenda.
- ~ Public Works Coordinator Roger Overbeck noted a resolution relating to the sub-drain installation along Emery Court is following on the agenda.
- ~ Public Safety Coordinator Dick Pilcher deferred his report to Captain Gary Manhart who reported the department has installed surveillance cameras on the Hoppe Safety Center which covers S. Troy Road and South Second Street. He noted the body cameras and the auto cams are also working fine. He reported 30# of prescription drugs have been turned into the department in the recently installed drug drop off box. He noted the department has initiated a Robins Police Facebook page where persons can anonymously report tips and concerns to the police department. He noted there were 51 crime reports resulting in 8 arrests in 2018. Chief Humphrey personally thanked the Robins Civic Club for their donation of \$500 to be used towards camera installation. Fire Chief Brian Boots supplied the Council with a written report relating to the 2018 calls for service. He also noted the Council may want to consider an ordinance relating to perpetual false alarms.
- ~ Streets Coordinator Brad Sevcik noted with the good winter weather the streets are in fine shape.
- ~ Engineer Dax Suntken noted water flowmeters are now available for Robins to use. Norton asked if there was any update relating to the Knollwood drainage area. Mayor Hinz noted they were supposed to begin construction of the permanent structure around the first of the year. He noted he would send Kyle Skogman an e-mail to get an update and to assure the Robins Engineers are involved in the project.

There were no Citizen Comments.

CONSENT AGENDA

Cook moved to approve the Consent Agenda which contained the Minutes of the December 17, 2018 meeting; the Financial Report; the List of Bills Submitted; Resolution No. 0119-2, awarding the quotation relating to the installation of a sub-drain along Emerald Court to Borst Brothers Construction of Marion, Iowa in the amount of \$21,815.00; Resolution No. 0119-3

restricting Vehicle Weight on Streets; and Resolution No. 0119-4, approving the request of Don and Constance Wood to have property exempted as allowed by the Iowa Code under the Slough Bill and Open Prairies/Forest Cover. Pilcher seconded the motion and all voted aye.

NEW BUSINESS

- a. **Budget Amendment.** Mayor Hinz opened a public hearing to hear comments and concerns relating to amending the FY 19 budget at 7:18 p.m. Pickart explained the proposed changes, the public hearing closed at 7:21 p.m.
- b. **Resolution No. 0119-1, Budget Amendment.** Sevcik moved to approve Resolution No. 0119-1, amending the FY 19 budget, Cook seconded and all voted aye.
- c. **Quass Road Rezoning Request.** Mayor Hinz opened a public hearing to hear comments and concerns relating to the rezoning request of Vuong Nguyen to rezone approximately 3.73 acres located at 3214 County Home Road from I-1 light industrial to C-2 Highway Commercial at 7:22 p.m. Engineer Doug Brain explained his client's desire is to construct an 8,000 sq. ft. Event Center on the easterly part of the property. He noted the existing residential home would be accessed from County Home Road with the Event Center accessed from Quass Road. He showed where the detention basin will be located along with the 80 parking lots necessary. Helander noted one of the biggest concerns is ensuring the area can perk for a septic along with the need for a commercial well to supply a sprinkler system for the facility. Suntken noted additional right-of-way may be necessary along Quass Road and will resend the information to Mr. Brain. The public hearing closed at 7:27 p.m.
- d. **First Reading approving Rezoning Request.** Pilcher moved to approve the First Reading of proposed Ordinance No. 1901, rezoning the aforementioned property, Overbeck seconded and all voted aye.
- e. **Sandridge Preliminary Plat.** Mayor Hinz spoke as a resident of Robins noting he has concerns relating to the drainage of the proposed platted area in that currently it is a pasture and dumps a lot of water in the ravine behind Mackenzie Drive. He noted with the addition of streets and rooftops he sees it to become a major problem. Engineer Lisa Burch noted the detention basin will be located on lot 4 adding it would have normal maintenance (ie mowing) done by the property owner. She noted an easement will be on the property should the structure need maintenance. She noted the detention basin will be designed to State Code noting post development run off has to be less than the current 5-year flood. She said the basin will hold the water and slowly release the water through a small structure. She added the design standards are continually updated consistent with rainfall data. Developer Mike Kinney asked Mayor Hinz if he had any suggestions as to how to build the basin. Mayor Hinz asked him to make sure to build the basin and the outlet structure as to not make the problem worse. Norton moved to approve Resolution No. 0119-6 approving the Preliminary Plat of the Sandridge First Addition to Robins, Sevcik seconded and all voted aye.

OLD BUSINESS

- a. Resolution No. 0119-5 – Standard Professional Services Agreement – S. Troy Park Pavilion/Restroom Facility. Norton noted he has read the agreement and feels it is adequate. Pilcher moved to approve Resolution No. 0119-5 approving the agreement and the Supplemental Agreement #1, Norton seconded and all voted aye.

Building Official/Public Works Supervisor Vince Bading asked to make sure the outlet on the Knollwood Estates sub-division is built correctly and make sure the water is choked down.

Suntken noted they have reviewed the report and how they calculated the outlet which seems to be in line with the design standards. Bading noted it needs to be reduced as it is just flooding Robins. Suntken noted he would talk with Skogman's engineers (Hall & Hall) to get the flow reduced.

Sevcik moved to adjourn at 7:46 p.m., Overbeck seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer