



**ROBINS CITYCOUNCIL
MINUTES OF THE JANUARY 3, 2017
MEETING**

Mayor Chuck Hinz called the meeting to order at 7:05 p.m. in the Robins City Hall on Tuesday January 3, 2017. After the Pledge of Allegiance to the Flag, roll call was taken with Councilors Roger Overbeck, Marilyn Cook, Don Norton, and Dick Pilcher present along with City Attorney Don Hoskins, Engineers Kelli Scott and Dax Sunken, Fire Chief Brian Boots, Police Chief Andy Humphrey, Building Official Vince Bading, City Clerk/Treasurer Lori Pickart and one guest. Absent was Councilor Brad Sevcik.

Norton moved to approve the agenda, Cook seconded and all voted aye.

COMMITTEE REPORTS

- ♠ Mayor Hinz noted he feels 2017 will be an exciting year. He noted the ad hoc committee relating to the 5-year staffing plan met before this Council meeting. He noted this is a result from the Strategic Goal Setting Session of November 2015. He noted the Council also needs a committee to look at the future City building needs.*
- ♠ Public Safety Coordinator Dick Pilcher thanked Cook and Overbeck for serving on the staffing committee. Chief Humphrey reminded the audience to lock their cars, as there have been cases of missing items in cars which were not locked. Fire Chief Boots noted the department was busy in 2016 with 139 calls. He noted average has been around 100. Pilcher noted the police department is transitioning Officer Gary Manhart to take over the administrative duties of Officer Mike Haeder who retired from the force.*
- ♠ Parks Coordinator Don Norton reminded everyone of the upcoming Civic Club meeting on Tuesday January 10th, 7:00 p.m. He noted the club is always looking for new members to help out with the Roundup and the other annual events.*
- ♠ Finance Coordinator Marilyn Cook voiced her concerns relating to the additional costs for the the East Main Street reconstruction.*
- ♠ Public Works Coordinator Roger Overbeck noted not much has been going on relating to public works. Bading noted the Church of Christ located in the far northwest corner of the City has connected to the public sewer system.*
- ♠ Engineer Kelli Scott noted the pay request for the South Troy Park Trail project includes all of the balancing items throughout the project. She noted the final pay request and acceptance of the project will be completed after the audit by the DOT. She added there were no additional fees for the grinding and resurfacing of the bridge deck.*

CITIZEN COMMENTS

There were no citizen comments.

CONSENT AGENDA

Norton moved to approve the consent agenda, Pilcher seconded. Items approved were the minutes of the December 5th, 2016 meeting; the Financial Report; the List of Bills submitted; Resolution No. 0117-2 approving pay request #9 to Peterson Contractors in the amount for \$2,418.93 for work done on the South Troy Park Trail project; and Resolution No. 0117-3, restricting vehicle weight on City streets. On the vote, all voted aye.

NEW BUSINESS

- a. **Resolution No. 0117-7 Accepting Right-of-Way and Temporary Easement-Cook Fence.** Scott noted this resolution is to purchase 16.13' x 101.14' strip of property in front of Cook Fence Company and a 10' temporary easement to use during construction of the East Main Street reconstruction. Overbeck noted he feels the calculation is incorrect, but if everyone is happy, so is he. Pilcher moved to approve Resolution No. 0117-7, Norton seconded and all voted aye except Cook who abstained from voting.
- b. **Resolution No. 0117-8, Accepting Easement – Robins Outdoor Storage.** Scott noted this provides a 10' easement in front of Robins Outdoor Storage. She also noted this provides compensation to Robins Outdoor Storage to install a temporary access to their property from Maxfield Lane and the cost of installation of an entrance gate to allow access for the storage units and to provide access for Cook Fence Co. Pilcher moved to approve Resolution No. 0117-8, Overbeck seconded and all voted aye except Cook who abstained from voting.
- c. **Resolution No. 0117-9 accepting the “Ground Lease – Cash” Agreement.** Mayor Hinz noted that Mr. Cook asked to purchase the 63.27' x 100.00' area located south of the public works facility and is owned by the City but not currently being used. Mr. Cook commented he has kept the area mowed and groomed over the past several years. After discussion with Public Works Supervisor Bading, it was determined the City does not wish to sell the property, but may be interested in leasing the property for a 10 year period. Mrs. Cook noted this is a drainage area which would not be disturbed. Norton moved to approve Resolution No. 0117-9, subject to a public hearing, approving the Ground Lease Agreement, leasing the property to the Cooks for a 10 year period at \$50 per year, Pilcher seconded and all voted aye except Cook who abstained from voting.
- d. **Resolution No. 0117-10, setting public hearing proposing to lease City property.** Pilcher moved to approve Resolution No. 0117-10, setting the public hearing date of January 16th, 2017 at 5:30 p.m. to hear comments and concerns relating to leasing a 63.27' x 100' area to Thomas D. and Marilyn P. Cook for a 10 year period at \$50/year, Norton seconded and all voted aye except Cook who abstained from voting.

- e. **Resolution No. 0117-1 setting public hearing proposing vacation and sale of City property.**
Overbeck moved to approve Resolution No. 0117-1, setting the public hearing date of January 16th, 2017 at 5:30 p.m. to hear comments and concerns relating to vacating and selling a 12' x 269.05' area of City owned property to Michael and Jaclyn Wittenburg of 400 Grand Court in Robins, Iowa. Pilcher seconded and all voted aye.
- f. **Resolution No. 0117-4 providing for a notice of hearing on proposed plans, specifications, form of contract, estimate of cost and notice to bidders for the East Main Street Reconstruction Project and the taking of bids therefor.** Scott noted the receiving and opening of the bids will be February 1, 2017 at 2:00 p.m. She added February 6th; at 7:00 p.m. is when there will be a public hearing to hear comments and concerns relating to the project. Norton moved to approve Resolution No. 0117-4, Pilcher seconded and all voted aye.
- g. **Construction and Maintenance Agreement with Railroad.** The Council discussed the 135 page agreement and the costs associated with the upgrade due to the East Main Street Reconstruction. Pilcher moved to approve Resolution No. 0117-11 as amended, approving the Construction and Maintenance Agreement between the City of Robins and Chicago, Central & Pacific Railroad Company, Cook seconded and all voted aye.
- h. **Resolution No. 0117-12 approving License for Multi-Use Pathway/Sidewalk application.** Scott noted the sidewalk has been designed to allow for the location of the signals and to allow for future crossing arms. Norton moved to approve Resolution No. 0117-12, Cook seconded and all voted aye.

Overbeck moved to adjourn at 8:17 p.m., Norton seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer