



## ROBINS CITY COUNCIL MINUTES OF THE APRIL 6<sup>TH</sup>, 2020 MEETING

Mayor Hinz called the meeting to order at 7:00 p.m. on Monday, April 6<sup>th</sup>, 2020. He announced the meeting was being held electronically due to the recommendations of Emergency Management due to Covid-19.

Roll call was taken with Councilors Roger Overbeck, Don Norton, Brad Sevcik, Marilyn Cook and Dick Pilcher on the phone along with Planning and Zoning Administrator Dean Helander, Engineer Dax Suntken, Attorney Ryan Tang and City Clerk/Treasurer Lori Pickart.

Norton moved to approve the agenda, Sevcik seconded, and all voted aye.

### COMMITTEE REPORTS

- ✓ Mayor Hinz noted Governor Reynolds closed additional businesses and locations this morning. He noted the City checks in with Linn County Emergency Management daily.
- ✓ Public Works Coordinator Roger Overbeck noted he received the report from engineering on the sewer monitoring in the Camelot Place area noting he will be reading the report in the near future.
- ✓ Finance Coordinator Marilyn Cook noted there are two months remaining in FY '20 adding a couple of departments need to be careful not to go over their budget.
- ✓ Public Safety Coordinator Dick Pilcher commented this is a serious situation. He commended Mayor Hinz on his well-written Mayor Memo e-mailed to the residents. He noted hopefully everyone within the City is taking safe measures.
- ✓ Streets Coordinator Brad Sevcik noted the streets have been quiet. It was noted street cleaning will occur in the not too distant future.
- ✓ Parks Coordinator Don Norton noted the South Troy Park Pavilion/Restroom Facility is almost done. He added the Roundup Festival has been delayed adding a date has not yet been established.
- ✓ Engineer Dax Suntken noted the Engineering Services Agreement for the Kings Way Water Loop follows on the agenda. He added after conversations with land owner Randy Zieser they are staking the future right-of-way along Kings Way for crop planting. He also noted Pirc Tobin will be providing a change order to cost share with the City the cost to camera the sewer line to help avoid disruptions to the installation of the water main in the D&M Addition. He noted they will be launching up the main and the laterals and stop at the right-of-way line. He added the information will be documented and retained by the City.

There were no Citizen Comments.

### CONSENT AGENDA

Cook moved to approve the Consent Agenda which contained the Minutes of the March 16<sup>th</sup>, 2020 meeting; the Financial Report; the list of Submitted Bills; Resolution No. 0420-5 approving Pay Request #9 to Peak Construction in the amount of \$11,474.78 for work done on the S. Troy Park Pavilion/Restroom Facility; and Resolution No. 0420-7 approving Pay Request #1 to Pirc-Tobin in the amount of \$50,542.80 for work done on the D&M Watermain Extension. Sevcik seconded the motion. On the vote, all voted aye.

### OLD BUSINESS

- a. **Budget Public Hearing.** Mayor Hinz opened the public hearing to hear comments and concerns relating to the FY '21 Municipal Budget at 7: 28 p.m. Pickart noted there was a date error on the public hearing notice at the March 2<sup>nd</sup> meeting. There were no written or verbal comments received.
- b. **Resolution No. 0420-1.** Mayor Hinz closed the public hearing at 7:29 p.m. Overbeck moved to approve Resolution No. 0420-1 approving the FY 21 Municipal Budget, Norton seconded and all voted aye.

NEW BUSINESS

- a. **Sandridge Development Agreement.** The Council reviewed the First Addendum to the Sandridge Development Agreement which states the permanent native grass plantings in the detention basin are not required to be planted and established until surrounding (lot 3 and 4) lots are constructed and the ground is stabilized. It also noted the developer is obligated to clear debris, garbage and siltation from the basin and stabilize it with a waterway mix. Pilcher moved to approve the Addendum to Developer's Agreement # 2019-01, Overbeck seconded and all voted aye.
- b. **Acceptance of the Sandridge Sub-division.** Engineer Suntken did a final walk through and developed a punch list. He noted a lot of the items were completed but a few things need to be completed, such as seeding the detention basin along with the ROW seeding and growth; a joint needs to be sealed in the street; Cedar Rapids Water Department needs to do a follow up inspection and create a report; and a culvert is not draining correctly. He recommended the Council table acceptance of the development until the April 20<sup>th</sup> meeting. Norton moved to table acceptance, Cook seconded and all voted aye.
- c. **Tradesman Square Easement.** Suntken noted the access easement allows access to the water and sewer mains within the Tradesman Square development. Cook moved to approve Resolution No. 0420-3 approving the Easement Agreement, Pilcher seconded and all voted aye.
- d. **Change Orders-South Troy Park.** Suntken noted Change Order #4 is to extend power to the field for the Roundup Festival and adds a place for communication line installation is needed to support the security surveillance system. Change Order #5 is to install gutter guards; Change Order #6 is to install door lock security hardware; and Change Order #7 is to replace the sliding glass with plexiglass in the kitchenette area. Suntken noted change order #7 does not include overhead costs for installing the plexiglass. Norton moved to amend Resolution No. 0420-3 by approving Change Order Number's 4,5, & 6 but not #7 to allow time to see how much the overhead includes for the plexiglass change out, Cook seconded. On the vote all voted aye to amend the Resolution. Norton then moved to approve Resolution No. 0420-3 as amended, Sevcik seconded and all voted aye.
- e. **Kings Way Water Loop -Engineering Agreement.** Suntken noted this agreement is for the Engineering Services required for the basic engineering services, bidding services, construction services, easement Acquisition services and additional services as required for the development, design and construction of the project with costs rounded to \$42,200. He noted the project is from North Center Point Road to Quass Road and to the north end of the Village Sub-division. He added all costs associated relating to Kings Way to the north end of the Village Sub-division will be paid by the developer of the sub-division. Cook asked if the engineering costs could be held until after July 1<sup>st</sup> as the project is not in the FY 20 budget. Suntken noted they could do that. Overbeck moved to approve Resolution No. 0420-8, Cook seconded and all voted aye.

Sevcik moved to adjourn at 8:10 p.m., Cook seconded and all voted aye.

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Chuck Hinz, Mayor

ATTEST:

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Lori Pickart, City Clerk/Treasurer