



ROBINS CITY COUNCIL MINUTES OF THE APRIL 20TH, 2020 MEETING

Mayor Hinz called the meeting to order at 5:37 p.m. from the Robins City Hall on Monday, April 20th, 2020. He noted the meeting was being held electronically due to the Covid-19 pandemic. After the Pledge of Allegiance to the Flag, roll call was taken with Councilors Don Norton, Dick Pilcher, Marilyn Cook, Brad Sevcik and Roger Overbeck present along with Attorney Ryan Tang, Police Captain Gary Manhart, Planning and Zoning Administrator Dean Helander, Engineer Dax Suntken, City Clerk/Treasurer Lori Pickart and one guest, Al Frey.

Norton moved to approve the Agenda, Sevcik seconded and all voted aye. It was noted all motions are being approved by a roll call vote.

Pilcher moved to approve the Consent Agenda, Sevcik seconded. Suntken noted the minutes relating to approval of the Engineering Services Agreement at the April 6th meeting were not accurate. After discussion Overbeck moved to table the minutes to allow review of the audio recording before approving, Norton seconded. Overbeck moved to approve Resolution No. 0420-9, approving the Application for a Cigarette Permit received from Casey's General Store. Pilcher seconded and all voted aye.

BUSINESS ITEMS

- A. **Sandridge Development - Stormwater Management and Easement Agreement.** Overbeck moved to approve the Stormwater Management Facilities Maintenance Covenant and Permanent Easement agreement for the Sandridge First Addition to Robins, Sevcik seconded. With discussion, Suntken noted these are not normal covenants as the city knows them. He noted the word "covenant" is confusing everyone. He noted this agreement is between the City and SKD 4 and shows who is responsible for what, including the development property owners. He noted this also includes the permanent easement areas within the development. On the vote, all voted aye.
- B. **Sandridge Development - Public Improvements.** Norton moved to approve Resolution No. 0420-2, Accepting the improvements and streets in the Sandridge First Addition; Cook seconded. On the vote, all voted aye.
- C. **Midway Road 28E Agreement with Linn County.** Pickart noted this agreement pertains to a small segment of Midway Road which is shared with Linn County and needs to be seal-coated. Overbeck commented they only quoted the oil, not the stone which goes with the sealcoating. Pickart noted she would contact the county to see if this was an oversight or if it is how it was supposed to be. Overbeck moved to table this item to obtain clarification, Pilcher seconded and all voted aye.
- D. **Tower Terrace Memorandum of Understanding.** Mayor Hinz noted this document was created by the 4 cities (Robins, Hiawatha, Marion, and Cedar Rapids) and Linn County, along with Wade Greiman of Snyder & Associates and is a proposal from the group to apply for the BUILD grant (Federal) along with several other state grants to help with the costs of Tower Terrace construction. The deadline date for the BUILD grant is May 18th. The memo shows the 4 cities and county are working together on the project. He added the BUILD grant may provide up to \$25M dollars for the project adding there are several phases, noting Robins is Phase 2. He noted Snyder will be submitting the grant application, and stated Robins' share of the cost to fill out and submit the application is \$8,200. He reported the group agreed Linn County would be the lead agency and will provide the administration oversight of the project along with the assistance of

ECICOG. He reiterated this will be submitted as a consortium which should be a benefit. He noted there are three options relating to the receipts of the grant funds...1) The group could receive the entire \$25M; 2) They may receive partial funding; 3) They don't get funded this time but receive feedback from the feds on the grant proposal to help with re-applying next year. He also noted he supplied colored tables in the packet for reference only. Overbeck voiced concerns relating to Robins' obligations for future buildout costs. Mayor Hinz noted some of the other grants such as RISE, etc. could help offset the remaining total buildout costs. Pilcher moved to approve the Memorandum of Understanding, Sevcik seconded. On the motion, all voted aye.

- E. **Human Resources Planning Documents.** Mayor Hinz and the Council reviewed the Human Resources Planning Document; Appendix B: Police Department (chief); the City Council Priorities of 6/17; and the Robins Police Department – Standard Operating Procedures relating to establishing policies and procedures for the Robins Chief of Police. Public Safety Coordinator Pilcher noted he would like to advertise for a fulltime Police Chief in July. He added he feels the city would have better coverage with a full time chief. Cook asked that the Council look at the personnel benefits relating to medical insurance and if the employee is eligible for Medicare they should be forced to go on Medicare versus staying on the city's policy. She also asked if the city needs to establish a contract. Mayor Hinz noted we would need to get legal input for every step. Cook then noted perhaps the city should consider a business such as St. Luke's Workwell as they can rate an employee as to their ability to perform the job requirements. Overbeck noted under point #9, "management of their budget to stay within the guidelines" needs to be added. Sevcik made a motion to move forward with the process, Pilcher seconded and all voted aye.

Sevcik moved to adjourn at 6:42 p.m. Overbeck seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer