



ROBINS CITY COUNCIL  
MINUTES OF THE NOVEMBER 9<sup>TH</sup>, 2020 MEETING

Mayor Hinz called the meeting to order at 7:00 in the Robins City Hall on Monday, November 9<sup>th</sup>, 2020. After the Pledge of Allegiance to the Flag, roll call was taken with Councilors Don Norton, Dick Pilcher, Roger Overbeck and Marilyn Cook present along with Mayor Chuck Hinz, Fire Chief Brian Boots, Officer Jim Dunn, Attorney Ryan Tang, Planning and Zoning Administrator Dean Helander, City Clerk/Treasurer Lori Pickart and 5 guests. Councilors Brad Sevcik and Engineer Dax Suntken attended electronically.

Norton moved to approve the Agenda, Pilcher seconded and all voted aye.

COMMITTEE REPORTS:

- ≈ Mayor Hinz had no report.
- ≈ Finance Coordinator Marilyn Cook noted the city sold \$4.7M in bonds which included refunding the 2011 and 2013 bonds, adding an action item follows in the agenda.
- ≈ Public Works Coordinator Roger Overbeck noted there are no issues with the sewer system. He reminded everyone of the second round of the leaf pickup will be occurring the week of November 23<sup>rd</sup>.
- ≈ Public Safety Coordinator Dick Pilcher deferred to Officer Jim Dunn who reported a hand gun theft from a vehicle during the last month. He noted with Chief Humphrey back from IPERS retirement requirements coverage has been good. Fire Chief Brian Boots noted the department has had 175 calls year to date noting last year the total was 156.
- ≈ Parks and Recreating Coordinator Don Norton noted the parks are closed for the winter. He added the Civic Club will be meeting Tuesday, 11/10 @ 7:00 p.m. to discuss options relating to the kid's Christmas party on December 6<sup>th</sup>. He noted he was informed by Santa there will be social distancing and mask requirements.
- ≈ Streets Coordinator Brad Sevcik noted this year's crack sealing follows on the agenda.

There were no Citizen Comments.

CONSENT AGENDA

Sevcik moved to approve the Consent Agenda which included the Minutes of the October 20<sup>th</sup>, 2020 meeting; the Financial Report; the List of Bills Submitted; and Resolution No. 1120-1 approving the Alcohol Permit Application for Otter Creek Country Stores. Overbeck seconded the motion and all voted aye.

OLD BUSINESS

- a. **Bond Sale.** Cook moved to approve Resolution No. 1120-3, Authorizing and approving a certain Loan Agreement; providing for the issuance of \$4,755,000 General Obligation Corporate Purpose and Refunding Bonds, Series 2020; and providing for the levy of taxes to pay the same. Norton seconded. On the vote, all voted aye.
- b. **Voluntary Annexation Request.** Pickart noted Adan and Gloria Cervantes have submitted a request to annex their property (approx. 14 acres) into the City of Robins on October 15, 2020. Mr. Cervantes comment he has several questions relating to the annexation. Overbeck moved to table this item until Mr. Cervantes has his questions answered and is prepared to move forward, Pilcher seconded and all voted aye.
- c. **Independent Contractor Agreement.** Pickart noted the city's FEMA contact recommended the city increase the contract cap from \$2M to \$3M as well over \$1M in expenses has already occurred; and extend the time limitations as winter is just around the corner and they may not be completed by January 1<sup>st</sup>, 2020 as chipping and hauling remains. She noted FEMA is covering 75% of storm related costs, the State of Iowa is covering 10% and the city is responsible for 15%. Overbeck asked where this contract came from adding he has questions relating to it. Pickart noted it was received from the city attorneys. He noted he wrote federal contracts during his career adding he has questions relating to this. Pickart noted

she would be happy to have him talk directly with the attorney. Pilcher commented he feels this needs to be taken care of and moved to approve the aforementioned changes, Norton seconded the motion and all voted aye except Overbeck who voted nay.

- d. **SCBA bottles and Cascade System.** Fire Chief Boots noted the council discussed this at last month's meeting and directed him to try to stretch out the purchase to allow for adequate funding. He noted there is an 8-10 week lead time for the tanks and 14-16 weeks for the cascade system. He noted the bottles and packs will be expired as of January 1<sup>st</sup> per the federal guidelines. Mayor Hinz noted the new bottles will be full and ready to go upon receipt. The cascade system is needed to refill the bottles. Boots noted Hiawatha and Marion can fill the bottles if we don't get the new cascade system in and the bottles are empty, adding it is not very convenient. Pilcher directed Boots to order the bottles and system.

#### NEW BUSINESS

- a. **D&M Addition Resolution.** Pickart noted in May of 2014 the Council passed Resolution No. 0514-2 stating that if the city no longer wanted lot 29 of the D&M addition, which was deeded to the City during platting time and is a drainage area, the lot would be transferred back to the Darrell and Myra Marks Trust. Both Mr. and Mrs. Marks have since passed away. Their children want to close the trust and don't want this to be an issue in the future. Pickart noted Resolution No. 1120-5 is rescinding Resolution No. 0514-2. Cook moved to approve Resolution No. 1120-5, Overbeck seconded and all voted aye.
- b. **Urban Renewal Report for FY20.** The Council reviewed the FY20 Urban Renewal Report. Pilcher moved to approve Resolution No. 1120-6 approving the Urban Renewal Report, Sevcik seconded and all voted aye.
- c. **FY21 Crack Sealing.** Pickart noted Kluesner Construction and city staff inspected every street in town and agreed which ones need to be crack sealed this year, totaling around \$25,000. Norton moved to approve the estimate of \$25,957.89 with Kluesner Construction, Sevcik seconded and all voted aye.
- d. **Mask Proclamation # 2020-2.** Mayor Hinz noted with the spike of COVID-19; this proclamation does not enforce the requirement to wear masks in public but highly recommends it. He noted however this is requiring masks in all city owned buildings. Pilcher moved to approve Proclamation #2020-2, Overbeck seconded and all voted aye.

Sevcik moved to adjourn at 8:33 p.m., Cook seconded and all voted aye.

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Chuck Hinz, Mayor

ATTEST:

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Lori Pickart, City Clerk/Treasurer